

Self-Evaluation Report



Sunset Advisory Commission

June 2007

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Texas Military Preparedness Commission Self-Evaluation Report

I. Agency Contact Information

Texas Military Preparedness Commission Exhibit 1: Agency Contact				
	Name	Address	Telephone & Fax Numbers	E-mail Address
Agency Head & Sunset Liaison	Alfred Casals	PO Box 12428, Austin, 78711 1100 San Jacinto	512-936-0517 – Phone 512-475-0175 – Fax	acasals@governor.state.tx.us

II. Key Functions and Performance

A. Provide an overview of your agency's mission, objectives, and key functions.

The Texas Military Preparedness Commission's mission is to preserve and grow Texas' 18 major military installations. Texas expects to see a gain of approximately 8,155 military personnel by 2011. However, during this time, some defense communities will experience significant mission and force structure losses and will need economic redevelopment assistance to replace jobs and incomes, while others will see an increase in troop strength which may stress available housing, utilities, schools, social services and facilities. The TMPC is partnering with these communities to resolve associated economic redevelopment problems.

TMPC's main objectives, as we continue the implementation of BRAC 2005 recommendations and the military becomes more involved with force restructuring, recapitalization of combat systems, and the reconstitution of equipment, are to work closely with the Governor, Congressional Delegation, State Legislators, senior military leaders, and community officials to retain current missions and military installations in Texas and seek additional defense missions that are a good fit for our military installations and increase their military value.

Some of the key functions of the agency are:

Advise the Governor and State Legislature on military issues, as well as, economic and industrial development related to military issues.

Make recommendations regarding the development of policies and plans to support the long term viability and prosperity of the military in this State, to include promoting strategic regional alliances that may extend over state lines.

Provide assistance to communities that experienced a defense related closure or realignment.

Provide information to defense communities, State Legislature, Congressional Delegation and State agencies regarding federal actions affecting military installations and missions.

Assist communities in the retention and recruitment of defense related businesses.

B. Do each of your key functions continue to serve a clear and ongoing objective? Explain why each

of these functions is still needed. What harm would come from no longer performing these functions?

Function 1 - Advise the Governor and State Legislature on military issues, as well as, economic and industrial development related to military issues.

This function serves a clear and ongoing objective. It is necessary so that the Governor and State Legislature are provided with up to date information regarding the military and defense related industries' socioeconomic impact on the state. This allows them to pass effective legislation that affects the economy and population of Texas. Without this function, the State would be in jeopardy of losing many military missions and installations, resulting in a multi-billion dollar economic loss.

Function 2 - Make recommendations regarding the development of policies and plans to support the long term viability and prosperity of the military in this State, to include promoting strategic regional alliances that may extend over state lines.

This function serves a clear and ongoing objective. It is necessary to maintain the prosperity of the military in this State, which has an annual economic impact of approximately \$77B. The Commission prepares recommendations for the State Legislature and Congressional Delegation annually to promote the long term function of the military in Texas. The Commission is actively involved with the Association of Defense Communities which acts to promote regional and national alliances for defense communities. Without this function, Texas could lose major military installations, resulting in severe economic consequences.

Function 3 - Provide information to defense communities, State Legislature, Congressional Delegation, and State agencies regarding federal actions affecting military installations and missions.

This function serves a clear and ongoing objective. It is necessary so that the State Legislature and Congressional Delegation are knowledgeable of the latest federal actions regarding the military and missions in Texas so that they may be in a position to take necessary legislative action. Information regarding federal actions is also disseminated to defense communities so they may be able to take appropriate action. Many times the TMPC acts as a liaison between a federal agency and a defense community by providing resource information to the community. Without this function, vital information may not be disseminated to all concerned parties.

Function 4 - Provide assistance to communities that experienced a defense related closure or realignment.

This function serves a clear and ongoing objective. It is necessary as many communities are severely impacted by defense related closures or realignments. Assistance to these communities is extremely important and may come in the form of a loan, grant, economic development, or planning and strategy development. Without this function, many defense communities would suffer severe economic losses.

Function 5 - Assist communities in the retention and recruitment of defense related businesses.

This function serves a clear and ongoing objective. It is necessary to help defense communities that are attempting to attract and retain defense related industries. Communities may be assisted through the TMPC revolving loan fund, the Defense Economic Adjustment Assistance Grant (DEAAG) program or through community strategic planning and development. Without this function, defense communities may lose an opportunity to attract or retain defense related business, thus affecting their economic growth.

C. What evidence can your agency provide to show your overall effectiveness and efficiency in meeting your objectives?

During the 2005 Base Realignment and Closure (BRAC) action, TMPC partnered with the Office of the Governor, State and Federal Delegation, defense communities and the defense industry to provide a unified voice portraying Texas as a place that appreciates the military and works in concert with the Department of Defense to provide the necessary elements for successful missions. As a result of the efforts expended during BRAC 2005, Texas gained 8,155 jobs overall. Several key military missions are being transferred to Texas as a result of BRAC.

D. Does your agency's enabling law continue to correctly reflect your mission, objectives, and approach to performing your functions? Have you recommended changes to the Legislature in the past to improve your agency's operations? If so, explain. Were the changes adopted?

Overall, the current law continues to correctly reflect our mission, objectives and functions. Recommended changes have been submitted to the Legislature in the past to clarify and improve operations. During the 79th Legislative session, SB 652, our enabling legislation, was amended to include economic assistance to defense communities that were positively impacted by BRAC 2005. These communities were impacted by an influx of new missions and troops returning from overseas and other CONUS military installations. Other recommendations were enacted into bills that increased the number of commissioners from nine to thirteen and deleted the requirement for some reports. In the 80th Legislative session, SB 1956 was enacted to clarify and cleanup the legislation that authorizes the DEAAAG program.

E. Do any of your agency's functions overlap or duplicate those of another state or federal agency? Explain if, and why, each of your key functions is most appropriately placed within your agency. How do you ensure against duplication with other related agencies?

TMPC functions are not duplicated by another state or federal agency as they pertain to Texas and defense communities.

Function 1 - Advise the Governor and State Legislature on military issues, as well as, economic and industrial development related to military issues.

The Texas Military Preparedness Commission is a Trusteed Program within the Office of the Governor and the principal military advisor to the Governor. This function could not operate as effectively or efficiently if it were located in another agency or department.

Function 2 - Make recommendations regarding the development of policies and plans to support the long term viability and prosperity of the military in this State, to include promoting strategic regional alliances that may extend over state lines.

The Commission is made up of 13 members, including a majority of retired military officers from different branches of service and geographic areas of the state, that come together quarterly to develop and recommend strategies that will support the long term viability of the military in Texas. The Commission is a member of the national Association of Defense Communities and serves on its States Advisory Council to promote regional and national strategies that benefit the local defense communities. No other state function has this amount of expertise or capability to promote the military missions in Texas.

Function 3 - Provide information to defense communities, State Legislature, Congressional Delegation and State agencies regarding federal actions affecting military installations and missions.

The TMPC acts as focal point for military issues in the State. It receives information and data from various federal agencies, including the Department of Defense, Office of Economic Development and the Congressional Delegation offices. During the 2005 BRAC, it was the TMPC that received the information regarding base realignments and closures of military installations and quickly disseminated the information to all appropriate entities. The defense communities regard the TMPC as an accurate source of information regarding military issues. There is not another state agency that provides this service to the defense communities.

Function 4 - Provide assistance to communities that experienced a defense related closure or realignment.

The TMPC provides assistance to defense communities that are positively or negatively impacted by a BRAC action or closure of a defense related industry, through the Texas Military Revolving Loan Fund or the Defense Economic Adjustment Assistance Grant program. Both programs are uniquely adapted to assist the defense community in ways that other programs may not be equipped to do so. The TMPC commissioners review applications from both programs and have the expertise and experience to make sound judgments on the level of assistance to be given. There are no other state agencies that provide this type of service to the defense communities.

Function 5 - Assist communities in the retention and recruitment of defense related businesses.

The TMPC provides assistance to defense communities that are interested in retaining or recruiting defense related business through its loan and grant program. The loan program can be used to build infrastructure, provide utilities support or transportation routes for a prospective defense related industrial client. Although the grant program is designed to provide similar benefits, it is tied directly to job creation and retention. This function may be similar to one in the Texas Economic Development and Tourism, (TDET) Office of the Governor. While TDET may recruit defense related businesses, they recruit for the entire state, and companies may or may not locate in a defense community.

F. In general, how do other states carry out similar functions?

The key functions of the TMPC are fairly unique, in that they cover a wide variety of types of assistance to the military and defense communities in Texas. Several other states have limited parts of a program and limited resources dedicated to the military and its local communities. Typically, a state will provide a loan or grant to one particular installation to protect it from BRAC and ensure its longevity. Some states, such as California and Virginia, have similar dedicated programs to assist their military bases. However, at this time, Texas is the most progressive state to provide for its military installations and communities. Many times, another state office will call the TMPC to find out how we are organized and operate and to discuss legislation that we have passed to provide for our military and defense communities.

G. What key obstacles impair your agency's ability to achieve its objectives?

There are none at this time.

H. Discuss any changes that could impact your agency's key functions in the future (e.g., changes in federal law or outstanding court cases).

TMPC's key functions focus on advising the Governor, developing policy, providing information to the state and federal legislators and assisting the defense communities. As long as there are military installations in Texas, these function should remain intact.

I. What are your agency's biggest opportunities for improvement in the future?

One of our biggest opportunities is bringing additional commissioners on board so that we have a full complement of commissioners that will geographically represent the state in military matters.

J. In the following chart, provide information regarding your agency's key performance measures included in your appropriations bill pattern, including outcome, input, efficiency, and explanatory measures.

Texas Military Preparedness Commission Exhibit 2: Key Performance Measures C Fiscal Year 2006			
Key Performance Measures	FY 2006 Target	FY 2006 Actual Performance	FY 2006 % of Annual Target
Number of Defense Communities Receiving Assistance	25	26	104
Number of Defense Related Economic Development Projects	5	5	100

III. History and Major Events

September 2003

- The 78th Legislature passed Senate Bill 652 creating the office of the Texas Military Preparedness Commission (TMPC) under the Governor's Office.
- The original purpose of the TMPC was to preserve and grow the State's eighteen military installations. Because of defense base closures and realignments, TMPC has taken on the role of assisting these communities to resolve their economic redevelopment and infrastructure problems.
- SB 652 also created the Texas Military Value Revolving Loan Fund to provide low cost loans to assist defense communities impacted by BRAC 2005.

September 2003

- Constitutional Amendment 20 was passed authorizing the sale of up to \$250 million in bonds for the Texas Military Value Revolving Loan Fund.
- No major changes in responsibility or statutory authority.

September 2004

- The Defense Economic Adjustment Assistance Grant Program (DEAAG) awarded \$1 Million in grants. The money for these awards was given to TMPC through an allocation by the Office of the Governor.

September 2005

- The 79th Legislature passed HB 3163 increasing the number of commissioners from nine to thirteen.
- HB 2340 was also passed by the 79th Legislature, which allowed defense communities that were positively impacted to be eligible loans from the Texas Military Value Revolving Loan Fund. HB 3302 also passed at this time and modified Section 436 of the Government Code.

January 2006

- Three new Commissioners appointed: Paul Paine, Eugene Tulich, Alvin Jones.

March 2007

- The first loans of the Texas Military Value Revolving Loan Fund were awarded to Port San Antonio and the City of Corpus Christi.

May 2007

- Three new Commissioners appointed: Charles Powell, Howard Ham, and Tom Whaylen

September 2007

- The 80th Legislature passed SB 1956 which clarifies the language of Chapter 486 Government Code in regards to the Defense Economic Adjustment Assistance Grant (DEAAG) program.
- The 80th Legislature passed HB 1, Rider #19, which appropriates \$5M to the TMPC to be used in the DEAAG program.
- No state or federal litigation that affects the TMPC operations.
- No major changes in the TMPC operations or program areas.

IV. Policymaking Structure**A. Complete the following chart providing information on your policymaking body members.**

Texas Military Preparedness Commission Exhibit 3: Policymaking Body			
Member Name	Term/ Appointment Dates/ Appointed by	Qualification (e.g., public member, industry representative)	City
William Ehrie	Reappointed: 2/1/07 Term expires: 2/1/13 Governor Appointment	Ret. Air Force Colonel	Abilene
Ralph Gauer	Appointed: 2/1/03 Term expires: 2/1/09 Governor Appointment	Ret. Army Colonel	Harker Heights
Dora Alcala	Appointed: 2/1/03 Term expires: 2/1/09 Governor Appointment	Ret. Senior Executive Service	Del Rio
Loyd Neal	Reappointed: 4/13/06 Term expires: 2/1/11 Governor Appointment	Ret. Army Reserve Colonel/Nueces County Judge	Corpus Christi
Charles Powell	Appointed: 5/11/07 Term expires: 2/1/13 Governor Appointment	Ret. Air Force Colonel	San Angelo
Joe Robles	Reappointed: 1/8/07 Term expires: 2/1/11 Governor Appointment	Ret. Army Major General	San Antonio
Howard Ham	Appointed: 5/11/07 Term expires: 2/1/11 Governor Appointment	Ret. Air Force Colonel	San Antonio
Ronald Henson	Reappointed: 2/1/07 Term expires: 2/1/13 Governor Appointment	Certified Public Accountant	Texarkana
James Maloney	Reappointed: 4/13/06 Term expires: 2/1/11 Governor Appointment	Ret. Army Major General	El Paso

Paul Paine	Appointed: 1/13/06 Term expires: 2/1/09 Governor Appointment	Ret. Navy Captain	Fort Worth
Alvin Jones	Appointed: 1/13/06 Term expires: 2/1/09 Governor Appointment	Ret. Army Reserves Major General	College Station
Eugene Tulich	Appointed: 1/13/06 Term expires: 2/1/11 Governor Appointment	Ret. Coast Guard Commander	Spring
Thomas Whylen	Appointed: 08/14/07 Term expires: 2/1/13 Governor Appointment	Ret. Air Force	Wichita Falls

B. Describe the primary role and responsibilities of your policymaking body.

- 1) Advise the governor and legislature on military issues, as well as, economic and industrial development related to military issues.
- 2) Make recommendations regarding the development of methods to assist defense communities in the design and execution of programs that enhance a community's relationship with military installations and defense businesses.
- 3) Make recommendations regarding the development of policies and plans to support the long term viability and prosperity of the military, active, and civilian in this state including promoting strategic regional alliances that may extend over state lines.
- 4) Provide information to communities, the legislature, the State's Congressional Delegation, and state agencies regarding federal actions affecting military installations and missions.
- 5) Serve as a clearinghouse for defense economic adjustment and transition information and activities, along with the Texas Business and Community Economic Development Clearinghouse and information about issues relating to operating costs, mission, employment issues, defense strategies and incentive programs that other states are using to maintain, expand, and attract new defense contracts.
- 6) Provide assistance to communities that have experienced a defense-related closure or realignment.
- 7) Assist communities in the design and execution of programs that enhance a community's relationship with military installations and defense-related businesses, including regional alliances that may extend over state lines.
- 8) Encourage economic development in this state by fostering the development of industries related to defense affairs.
- 9) Prepare and submit a report to the Governor and Legislature about the active military installations, communities that depend on military installation, and defense-related businesses in the state.

C. How is the chair selected?

The chair is selected and appointed by the Governor.

D. List any special circumstances or unique features about your policymaking body or its

responsibilities.

Not Applicable

E. In general, how often does your policymaking body meet? How many times did it meet in FY 2006? in FY 2007?

The Commission is statutorily required to meet on a Quarterly basis. Accordingly, the Commission met four times in FY2006 & FY2007.

F. What type of training do members of your agency's policymaking body receive?

Commission members are required to complete Open Meetings Act and Public Information Act training upon their selection as Commissioner. These training sessions are provided online and via DVD by the Texas Attorney General's Office. New appointees also attend the Governor's Training Seminar which is hosted by the Appointments Office and discusses the various divisions of the Governor's Office as well as their role as appointees.

G. Does your agency have policies that describe the respective roles of the policymaking body and agency staff in running the agency? If so, describe these policies.

Our agency does have a policies and procedures manual that describes the role of both the Commissioners and the Staff. A copy of the manual is available upon request. Our manual discusses the following topics:

Section 1: Commission

- 1.1 Composition
- 1.2 Terms and Officers
- 1.3 Expenses
- 1.4 Conflicts of Interest
- 1.5 Removal
- 1.6 Meetings

Section 2: Commission Responsibilities

- 2.1 Powers and Duties
- 2.2 Consulting
- 2.3 Master Plan Report

Section 3: TMPC Office and Staff

- 3.1 Office of TMPC
- 3.2 Staff Duties
- 3.3 Executive Director
- 3.4 Executive Director Responsibilities

H. What information is regularly presented to your policymaking body to keep them informed of your agency's performance?

The Commission is provided a current budget at every quarterly meeting to track expenditures. They are also provided copies of any documents that affect our administration such as audits, briefs, etc.

I. How does your policymaking body obtain input from the public regarding issues under the jurisdiction of the agency? How is this input incorporated into the operations of your agency?

TMPC is required by statute to hold quarterly meetings. Different defense communities and military installations are asked to present their current status and needs to the Commission at these meetings. The public is also invited to present any comments or bring up any issues they feel are important. Each Commissioner is also located in a region that has at least one military installation and defense community. They are in contact with the base commanders and city officials to understand the needs and progress of the area.

Once information is received from military installations, defense communities, and the public, the Commission is able to incorporate that information into their recommendations to the State and Congressional Legislature. TMPC also provides different information outlets for military installations and communities to use in order to help their situations.

J. If your policymaking body uses subcommittees or advisory committees to carry out its duties, fill in the following chart.

Texas Military Preparedness Commission Exhibit 4: Subcommittees and Advisory Committees			
Name of Subcommittee or Advisory Committee	Size/Composition/How are members appointed?	Purpose/Duties	Legal Basis for Committee
Texas Military Value Revolving Loan Fund Review Panel	Appointed, as needed, by the Chairman of TMPC Seven Commission members selected by the Chairman of TMPC	The review panel will: a) review applications and make recommendations to the Commission, b) provide evaluations and recommendations for all loan applications received based on a set of criteria.	T.A.C. Title 1, Pt. 1, Ch. 4, Subchapter A, Rule §4.11
Defense Economic Adjustment Assistance Grant Review Panel	Appointed, as needed, by Executive Director of TMPC TMPC/Office of the Governor employees. Size varies from 3-5 individuals. Composition has been a combination of TMPC Staff plus other state agency employees within the Office of the Governor.	The review panel will: a) review applications, score, and make recommendations to TMPC, b) develop procedures to ensure one community is not favored over another in recommendations, and c) provide evaluations and recommendations for grant awards for all grant applicants received.	T.A.C. Title 10, Pt. 5, Ch. 174, Rule §174.7

V. Funding

A. Provide a brief description of your agency’s funding.

TMPC's funding is found in Strategy A.1.10, Military Preparedness, Trusteed Programs within the Office of the Governor.

B. List all riders that significantly impact your agency's budget.

Rider 19, Defense Economic Adjustment Assistance Grant Program. Out of amounts appropriated in Strategy A.1.10, Military Preparedness, the Trusteed Programs Within the Office of the Governor shall allocate \$5,000,000 for the 2008-09 biennium in General Revenue funds for the purpose of providing Defense Economic Adjustment Assistance Grants to defense communities. The Texas Military Preparedness Commission shall administer the Defense Economic Adjustment Assistance Grant program.

C. Show your agency's expenditures by strategy.

Texas Military Preparedness Commission Exhibit 5: Expenditures by Strategy C Fiscal Year 2006 (Actual)		
Goal/Strategy	Total Amount	Contract Expenditures Included in Total Amount
Strategy A.1.10	\$228,758	\$0
GRAND TOTAL:	\$228,758	\$0

D. Show your agency's objects of expense for each category of expense listed for your agency in the General Appropriations Act FY 2007-2008.

Object-of-Expense	Expenditures for advising the Governor on military issues and assisting defense communities	
	Staff	Commissioners
Salaries and Wages	\$158,942.58	\$0.00
Other Personnel Costs	\$13,548.49	\$0.00
Professional Services	\$4,963.40	\$0.00
Consumables	\$1,677.89	\$0.00
Utilities	\$346.33	\$0.00
Travel	\$4,449.37	\$12,414.00
Rent-Machine/Other	\$1,022.37	\$0.00
Other Operating	\$12,830.54	\$131.25
Capital Expenditures	\$162.00	\$0.00
Total	\$197,942.97	\$12,545.25
Grand Total	\$210,488.22	

E. Show your agency's sources of revenue. Include all local, state, and federal appropriations, all professional and operating fees, and all other sources of revenue collected by the agency, including taxes and fines.

Texas Military Preparedness Commission Exhibit 7: Sources of Revenue C Fiscal Year 2006 (Actual)	
Source	Amount
Original Appropriation General Revenue	\$228,758.00
Salary Increase Appropriation General Revenue	\$3,161.07
TOTAL	\$231,919.07

F. If you receive funds from multiple federal programs, show the types of federal funding sources.

Exhibit 8 – Federal Funds – Fiscal Year 2006 (Actual) is Not Applicable

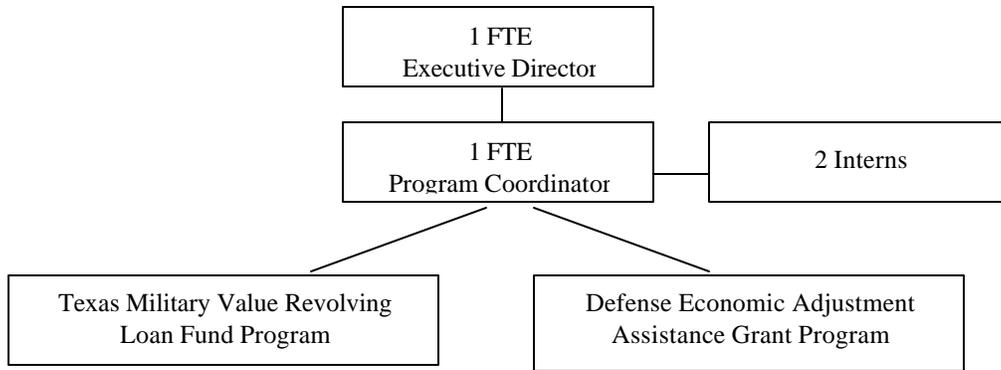
G. If applicable, provide detailed information on fees collected by your agency.

Texas Military Preparedness Commission Exhibit 9: Fee Revenue C Fiscal Year 2006				
Fee Description/ Program/ Statutory Citation	Current Fee/ Statutory maximum	Number of entities paying fee	Fee Revenue	Where Fee Revenue is Deposited (e.g., General Revenue Fund)
RLF Administrative Fee TMVRLF TX Government Code 436, Sec. 436.158 (b)	1/10 th of 1% of the total loan amount	0	\$0	Account number 40030 In general funds
DEAAG Administration DEAAG TX Government Code 486, Sec. 486.002 (c)	Not more than 2% of the total amount of grants authorized	0	\$0	There are no fees at this time Placement of future fees TBD

VI. Organization

A. Provide an organizational chart that includes major programs and divisions, and shows the number

of FTEs in each program or division.



B. If applicable, fill in the chart below listing field or regional offices.

Exhibit 10: FTEs by Location – Fiscal Year 2006 – Not Applicable

C. What are your agency’s FTE caps for fiscal years 2006 - 2009?

TMPC’s FTE cap for fiscal years 2006-2009 is two.

D. How many temporary or contract employees did your agency have as of August 31, 2006?

As of August 31, 2006, TMPC had zero temporary or contract employees.

E. List each of your agency’s key programs or functions, along with expenditures and FTEs by program.

Texas Military Preparedness Commission Exhibit 11: List of Program FTEs and Expenditures C Fiscal Year 2006		
Program	FTEs as of August 31, 2006	Actual Expenditures
Texas Military Value Revolving Loan Fund	2	\$0
Defense Economic Adjustment Assistance Grant	2	\$0
TOTAL	2	\$0

VII. Guide to Agency Programs



A. Provide the following information at the beginning of each program description.

Name of Program or Function	Defense Economic Adjustment Assistance Grant Program
Location/Division	TMPC
Contact Name	Julie Kopycinski
Actual Expenditures, FY 2006	\$164,710 *These are not program expenses. These funds are residual draws from previous grant.*
Number of FTEs as of August 31, 2006	2

B. What is the objective of this program or function? Describe the major activities performed under this program.

The Defense Economic Adjustment Assistance Grant (DEAAG) was created by the 75th Texas Legislature (SB 227) to assist adversely impacted defense communities that are recovering from a base realignment and closure or a reduction or termination of defense contracts. The 79th Legislature amended this legislation to include communities positively impacted by a base realignment and closure action.

DEAAG is a job creation grant program. Recipients provide the number of jobs to be created, cost per job, project viability, and area impact. Funding is available to meet matching requirements for federal funding or for purchase of Department of Defense property, new construction, rehabilitation of facilities or infrastructure, or purchase of capital equipment or insurance. The total grant award may range from \$50,000 to \$2 million.

C. What evidence can you provide that shows the effectiveness and efficiency of this program or function? Provide a summary of key statistics and performance measures that best convey the effectiveness and efficiency of this function or program.

Please see chart on following page.

Texas Legislature (FY1998)- \$20,000,000

Community	Grant	Project	Jobs
Beeville	\$1,250,000	Water and wastewater Improvements	434

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Bowie County	\$480,900	Water and wastewater Improvements and access to property	95
Dallas	\$870,000	Reconstruction and upgrade of water and wastewater systems	683
Fort Worth	\$575,000	Redevelopment of school to serve as a Business Assistance Center	4,461
Lubbock	\$2,000,000	Purchase capital equipment necessary to renovate building	117
Lubbock	\$2,000,000	Renovate building	117
Lubbock	\$2,000,000	Purchase capital equipment for Texas Tech Wind Science Center	53
Marshall	\$480,000	Renovate interior and exterior of building	26
Marshall	\$500,000	Construct and purchase capital equipment	175
San Antonio - Kelly	\$2,000,000	Construct 80,000 SF administration building	371
San Antonio - Kelly	\$2,000,000	Construct potable water source system	1,423
San Antonio - Kelly	\$2,000,000	Construct 130,000 SF building for aircraft maintenance	195
San Antonio - Kelly	\$2,000,000	Modernize building	2,132
Southplains COG	\$83,500	Leverage local and federal funding to recapitalize revolving loan fund	152
Westworth Village	\$1,200,000	Predevelopment preparations for a Business Assistance Center	288
Total	\$19,439,400		10,722

76th texas legislature (FY2000)- \$1,000,000

Community	Grant	Project	Jobs
Bowie	\$1,000,000	Demolition and renovation of buildings for industrial manufacturing	60

77th texas legislature (FY2002)- \$1,000,000

Community	Grant	Project	Jobs
San Antonio - Brooks	\$200,000	Replace undersized and substandard water lines	394
San Antonio - Kelly	\$157,000	Replace rail and railbed	95
Bowie	\$168,000	Purchase insurance for Red River Army Depot buildings	25
Lubbock	\$75,000	Build an access road and 8" waterline to industrial park	879
Total	\$600,000		1,393

Office of the Governor Allocation (FY2004) - \$1,000,000

Community	Grant	Project	Jobs
San Antonio - Kelly	\$184,889	Upgrade building to provide indoor engine testing capabilities	80**
San Antonio - Brooks	\$184,889	Replace water pipeline to provide water flow for fire protection	50**
Dallas	\$462,222	Repair and rehab of aircraft operating area	400**
Bowie	\$168,000	Repair and rehab of three buildings	25**
Total	\$1,000,000		555**

Total Projects	24
Total \$ Received:	\$23,000,000
Total \$ Dispersed*:	\$22,039,400

Total jobs include all direct, indirect and construction jobs.

12,730

*Money that was not awarded to a community was returned to the Legislature

**These are announced jobs.

D. Describe any important history regarding this program not included in the general agency history section, including how the services or functions have changed from the original intent.

HB 2340, 79th Legislature modified Chapter 486, Subchapter A to include defense communities that have been positively impacted by a BRAC action. This is the first time that DEAAG funds have been authorized for defense communities that were positively impacted.

E. Describe who or what this program or function affects. List any qualifications or eligibility

requirements for persons or entities affected. Provide a statistical breakdown of persons or entities affected.

Eligibility:

A local governmental entity is eligible for a grant under this chapter if it is:

- a municipality or county that is a defense-dependent community;
- a regional planning commission that has a defense-dependent community within its boundaries;
- a public junior college district, all or part of which is located in a defense-dependent community;
- a campus or extension center for education purposes of the Texas State Technical College System located in a defense-dependent community; or
- a defense base development authority created under Chapter 379B, Local Government Code.

A municipality or county is an adversely affected defense-dependent community if the department determines that:

- the municipality or county includes within its boundaries a defense facility that the Department of Defense or applicable military department has publicly proposed for closure or realignment; or
- the municipality or county:
 - requires assistance because of:
 - (i) the proposed or actual establishment, realignment, or closure of a defense facility;
 - (ii) the cancellation or termination of a United States Department of Defense contract or the failure of the Department of Defense to proceed with an approved major weapon system program;
 - (iii) a publicly announced planned major reduction in Department of Defense spending that would directly and adversely affect the municipality or county; or
 - (iv) the closure or a significant reduction of the operations of a defense facility as the result of a merger, acquisition, or consolidation of a defense contractor operating the facility; and
 - is expected to experience, during the period between the beginning of the federal fiscal year during which an event described by Subdivision (2)(A) is finally approved and the date that the event is to be substantially completed, a direct loss of:
 - (i) 2,500 or more defense worker jobs in any area of the municipality or county that is located in an urbanized area of a metropolitan statistical area;
 - (ii) 1,000 or more defense worker jobs in any area of the municipality or county that is not located in an urbanized area of a metropolitan statistical area; or
 - (iii) defense worker jobs representing one percent of the jobs in the municipality or county.

A municipality or county is a positively affected defense-dependent community if the department determines that a military facility located in or near the local governmental entity receives new or expanded military missions as a result of the United States Department of Defense base realignment process.

F. Describe how your program or function is administered. Include flowcharts, timelines, or other illustrations as necessary to describe agency policies and procedures. List any field or regional services.

Administration of the Program:

The local governing body will submit applications for the program to the Executive Director of the Texas Military Preparedness Commission.

The Texas Military Preparedness Commission will:

- (1) publicize the program to potential applicants and provide grant solicitation information; and
- (2) evaluate each application for completeness. The Texas Military Preparedness Commission will work closely with the applicant to ensure all relevant information is included in the application.

The Executive Director of TMPC will:

- (1) appoint a review panel consisting of three to five members of the Office of the Governor to evaluate applications based on a matrix system.

The review panel will:

- (1) review applications, score, and make recommendations to the governing board;
- (2) develop procedures to ensure that one adversely affected defense community is not favored over another in recommending funding;
- (3) provide evaluations and recommendations for grant awards for all grant applications received based on the following criteria:
 - (A) the significance of the adverse or positive effect within the local governmental entity, including the number of jobs lost or gained in relation to the workforce in the local governmental entity's jurisdiction and the effect on the area's current and/or projected economy and tax revenue;
 - (B) the extent to which the local governmental entity has used its existing resources to promote local economic development;
 - (C) the amount of any grant that the local governmental entity has previously received under this chapter;
 - (D) the anticipated number of jobs to be created in relation to the amount of the grant sought; and
 - (E) the extent to which the grant will affect the region in which the local governmental entity is located.

The governing board of the Commission will approve or disapprove the award of the grant. Award of the grant may be contingent on the receipt of federal grants or other partnership monies necessary to complete the project.

Scoring Matrix Example

Rating Factor	Maximum Score Possible	Project Score				
		1st Quartile	2nd Quartile	3rd Quartile	4th Quartile	Total

Self-Evaluation Report

		(20 pts)	(15 pts)	(10 pts)	(5 pts)	
Return on Investment	20					
<i>Cost per Job=Jobs Created/TMPC Contribution</i>			15			
<i>% of TMPC Contribution=TMPC Contribution/Total Project Costs</i>				10		12.5
Area Impact	20					
<i>% of New Jobs to Area=Jobs Created/Total Area Employment</i>			15			
<i>% of Jobs Lost to Area=Jobs Lost/Total Area Employment</i>			15			
<i>Current Unemployment Rate</i>			15			15
Project Funding	20					
<i>Local Contribution Ratio=Local Contribution/Total Project Costs</i>		20				
<i>Federal Contribution Ratio=Federal Contribution/Total Project Costs</i>				10		15
Project Viability	10					10
<i>Commitment of Potential Occupant</i>						
Previous DEAG Assistance	15					0
<i>Applicants who have not received assistance are awarded points</i>						
Community Redevelopment	15					12
<i>Community Redevelopment efforts include creation of local incentives and the use of applicable state and federal development programs.</i>						
<i>Community funding provided to the local redevelopment authority.</i>						
<i>Evidence of a cooperative community.</i>						
Total Score	100					64.5

The following is a breakdown of the scoring matrix:

<u>Rating Factor</u>	<u>Max. Possible Score</u>	<u>Scoring Criteria</u>
Return on Investment	20	Cost per job= TMPC Contrib/ Total Direct Jobs Created % TMPC Contrib.= TDED Contrib./ Total Project Costs
Area Impact	20	% New Jobs to Area= Jobs Created/ Total County Employ % Jobs Lost to Area= Jobs Lost/ Total County Employ Current County Unemployment Rate
Project Funding	20	Local/ Other Contrib Ratio= Local Contrib/ Total Proj. Costs Federal Contrib Ratio= Federal Contrib/ Total Proj. Costs
Project Viability	10	Commitment of Potential Applicant
Previous DEAG Assistance	15	Applicants who have never received funding are awarded
Community Redevelopment	15	Local Incentives Available and Community Cooperation

Only 15% of the scoring (Community Redevelopment) remains subjective.

Score evaluation

Due to the limited funding available with respect to grant requests already in-house, a mechanism had to be created that allowed for an equitable distribution of the remaining proceeds. In order to ensure that the best projects are chosen for the remaining allocation, the panel deemed it necessary to score the applications

received against one another. For the first three categories (Return on Investment, Area Impact, Project Funding) each applicant would receive a score of 5, 10, 15 or 20 based on which quartile the results from the “Scoring Criteria” placed them among their peers. For example, if 16 applications were being evaluated for unemployment rates and Lubbock had the 5th highest unemployment rate, Lubbock would receive 15 points, or in other words, they would fall in the second quartile. The average score of a category will be used when more than one objective criterion is scored within that category.

Timeline for Upcoming Round:

September 01, 2007	\$5M DEAAG money becomes available
November 01, 2007	Cutoff Date for Applications
November 01-09, 2007	Review panel will score and rank applications
November 15, 2007	TMPC Quarterly Meeting to approve/disapprove review panel findings.
December 01, 2007	DEAAG monies are awarded
Dec '07 – Aug 31 '09	Grant recipients will execute projects and draw down disbursements as they meet the criteria set forth in their contract. Monitoring will also take place during this time-frame and shall be documented.
Completion of Project Plus two (2) years	Upon completion of project, communities will submit semi-annual performance reports indicating the number of permanent jobs that were created as a result of the DEAAG funding. They have two years of reporting in which to create the announced jobs.

G. Identify all funding sources and amounts for the program or function, including federal grants and pass-through monies. Describe any funding formulas or funding conventions. For state funding sources, please specify (e.g., general revenue, appropriations rider, budget strategy, fees/dues).

The 80th Legislature had an Appropriation Rider (19) which appropriated \$5 million dollars to the Defense Economic Adjustment Assistance Grant Program.

H. Identify any programs, internal or external to your agency, that provide identical or similar services or functions. Describe the similarities and differences.

The DEAAG program is uniquely adapted to assist the defense community in ways that other programs may not be equipped to do so. There are no other state agencies that provide this type of service to the defense communities. The function of the DEAAG program is to provide financial assistance to defense communities, as is the Military Value Revolving Loan Fund (MVRLF) program, however, the DEAAG program is a grant program and the MVRLF is a loan program.

I. Discuss how the program or function is coordinating its activities to avoid duplication or conflict with the other programs listed in Question H and with the agency’s customers.

This question is not applicable since there are no other state agencies that provide the same services to defense communities in Texas.

J. If the program or function works with local, regional, or federal units of government include a brief description of these entities and their relationship to the agency.

This program can provide funds to eligible entities that also receive funds from other sources such as the local or federal government, private sector investment or other financial institutions.

K. If contracted expenditures are made through this program please provide:

- ? the amount of those expenditures in fiscal year 2006;
- ? the number of contracts accounting for those expenditures;
- ? a short summary of the general purpose of those contracts overall;
- ? the methods used to ensure accountability for funding and performance; and
- ? a short description of any current contracting problems.

Not Applicable

L. What statutory changes could be made to assist this program in performing its functions? Explain.

Perhaps we could look at community impact (a subjective nature) rather than a quantitative measure such as jobs created. Many projects could be completed using DEAAG funds that would assist a community but not particularly create jobs.

M. Provide any additional information needed to gain a preliminary understanding of the program or function.

None required.

A. Provide the following information at the beginning of each program description.

Name of Program or Function	Texas Military Value Revolving Loan Fund
Location/Division	TMPC
Contact Name	Julie Kopycinski
Actual Expenditures, FY 2006	\$0
Number of FTEs as of August 31, 2006	2

B. What is the objective of this program or function? Describe the major activities performed under this program.

Created by Senate Bill 652 and signed by Governor Perry during the 78th Legislative session as a provision of the Military Preparedness Act, the \$250 million loan fund assists defense communities in accomplishing economic development projects that enhance the military value of their installations. The 79th Legislature amended this legislation to extend the fund to communities positively and negatively impacted by BRAC 2005 or later. The bill provides a low cost source of revenue to eligible communities who meet the application criteria. State funding will be obtained through the sale of up to \$250 million in general obligation bonds.

The minimum amount of a loan will be \$1,000,000 while the maximum amount of a loan will be determined by the availability of funds and the creditworthiness of the applicant. The state may provide up to 100% of the cost of the described project, dependent upon the creditworthiness of the applicant.

C. What evidence can you provide that shows the effectiveness and efficiency of this program or function? Provide a summary of key statistics and performance measures that best convey the effectiveness and efficiency of this function or program.

In FY07, TMPC provided over \$49 million in loans to the City of Corpus Christi and Port San Antonio.

Performance measure:

The number of Defense Related Economic Development Projects.

Definition: TMPC will provide funding for defense related economic development projects as criteria is met and funds are available. Funding may be derived from the Defense Economic Adjustment Assistance Grant program, the Texas Military Value Revolving Loan Fund or other sources of funds available to the TMPC. The success and degree of usefulness of these programs to defense dependent communities will be measured in terms of the number of projects funded.

Purpose of Measure: Demonstrates the agency's ability to work with and support the defense community by providing funds for defense related projects.

D. Describe any important history regarding this program not included in the general agency history section, including how the services or functions have changed from the original intent.

HB 2340, 79th Legislature modified Chapter 436, Subchapter D to include defense communities that have been positively impacted by a BRAC action. This is the first time that RLF funds have been authorized for defense communities that were positively impacted.

E. Describe who or what this program or function affects. List any qualifications or eligibility requirements for persons or entities affected. Provide a statistical breakdown of persons or entities affected.

The program affects defense communities which are defined as a political subdivision, including a municipality, county, or special district, that is adjacent to, is near, or encompasses any part of a defense base.

The commission may provide a loan of financial assistance to a defense community for a project that will enhance the military value of a military facility located in, near, or adjacent to the defense community.

The commission may provide a loan of financial assistance to a defense community for an economic development project that minimizes the negative effects of a defense base reduction on the defense community as a result of a United States Department of Defense base realignment process that occurs during 2005 or later.

The commission may provide a loan of financial assistance to a defense community for an infrastructure project to accommodate new or expanded military missions assigned to a military facility located in, near, or adjacent to

the defense community as a result of a United States Department of Defense base realignment process that occurs during 2005 or later.

F. Describe how your program or function is administered. Include flowcharts, timelines, or other illustrations as necessary to describe agency policies and procedures. List any field or regional services.

Administration

1. On receiving an application for a loan under this section, the commission shall confirm that the project adds military value to the facility, is an infrastructure project to accommodate new or expanded military missions assigned to a military facility located in, near, or adjacent to the defense community as a result of a United States Department of Defense base realignment process that occurs during 2005 or later, or an economic development project that minimizes the negative effects of a defense base reduction on the defense community as a result of a United States Department of Defense base realignment process that occurs during 2005 or later.
2. If the commission determines that a project will enhance the military value of the military facility, the commission shall, in accordance with the criteria adopted by the commission under Section 436.154(a):
 - analyze the creditworthiness of the defense community to determine the defense community's ability to repay the loan; and
 - evaluate the feasibility of the project to be financed to ensure that the defense community has pledged a source of revenue or taxes sufficient to repay the loan for the project.
3. If the commission determines that the funds will be used to enhance the military value of the facility based on the base realignment and closure criteria and that the project is financially feasible, the commission may award a loan to the defense community for the project. The commission shall enter into a written agreement with a defense community that is awarded a loan. The agreement must contain the terms and conditions of the loan, including the loan repayment requirements.
4. The commission shall notify the Texas Public Finance Authority of the amount of the loan and the recipient of the loan and request the authority to issue general obligation bonds in an amount necessary to fund the loan. The commission and the authority shall determine the amount and time of a bond issue to best provide funds for one or multiple loans.
5. The commission shall administer the loans to ensure full repayment of the general obligation bonds issued to finance the project.
6. A project financed with a loan under this section must be completed on or before the fifth anniversary of the date the loan is awarded.

Major Timeline Events (actual dates based upon Commission & TPFPA meeting schedules)

1. Letters of Interest due
2. TMPC reviews Letters of Interest and determines if there is sufficient interest to implement the program (need at least \$20 million in total loans per bond issue).
3. Communities submit applications
4. Creditworthiness check is performed
5. TMPC Commissioners approve applications
6. Letters of Commitment from communities (City Council/Board Resolution)
7. TPFPA Board approves requests for financing
8. Bond Review Board planning session
9. Governing bodies of borrowers approve bond resolution; bonds sold
10. Loans funded

There are no field or regional services involved in the RLF program.

G. Identify all funding sources and amounts for the program or function, including federal grants and pass-through monies. Describe any funding formulas or funding conventions. For state funding sources, please specify (e.g., general revenue, appropriations rider, budget strategy, fees/dues).

Through the passage of Proposition 20 in September of 2003, the State was authorized to sell up to \$250 million in general obligation bonds.

The Commission assesses a fee of 1/10 of 1% to all applicants to be used for the administration of the Texas Military Value Revolving Loan Fund. This money is deposited into its own administration account.

H. Identify any programs, internal or external to your agency, that provide identical or similar services or functions. Describe the similarities and differences.

There are no other state agencies that provide this type of service to the defense communities. The function of the Military Value Revolving Loan Fund (MVRLF) program is to provide financial assistance to defense communities, as is the DEAAG program, however, the DEAAG program is a grant program and the MVRLF is a loan program.

I. Discuss how the program or function is coordinating its activities to avoid duplication or conflict with the other programs listed in Question H and with the agency's customers. If applicable, briefly discuss any memorandums of understanding (MOUs), interagency agreements, or interagency contracts.

This question is not applicable as there are no other agencies that provide loans to defense communities.

J. If the program or function works with local, regional, or federal units of government include a brief description of these entities and their relationship to the agency.

Not Applicable

K. If contracted expenditures are made through this program please provide:

- ? the amount of those expenditures in fiscal year 2006;
- ? the number of contracts accounting for those expenditures;
- ? a short summary of the general purpose of those contracts overall;
- ? the methods used to ensure accountability for funding and performance; and
- ? a short description of any current contracting problems.

Not Applicable

L. What statutory changes could be made to assist this program in performing its functions? Explain.

We would like to see clarification of the use of administration funds (1/10 of 1% of total loan amount) that are collected from borrowers upon closing of a loan.

M. Provide any additional information needed to gain a preliminary understanding of the program or function.

None Required

N. Regulatory programs relate to the licensing, registration, certification, or permitting of a person, business, or other entity. For each regulatory program, if applicable, describe:

- ? why the regulation is needed;
- ? the scope of, and procedures for, inspections or audits of regulated entities;
- ? follow-up activities conducted when non-compliance is identified;
- ? sanctions available to the agency to ensure compliance; and
- ? procedures for handling consumer/public complaints against regulated entities.

Not Applicable

O. For each regulatory program, if applicable, provide the following complaint information. The chart headings may be changed if needed to better reflect your agency-s practices.

Information on Complaints against Regulated Persons or Entities FY '05 & '06 – Not Applicable

VIII. Statutory Authority and Recent Legislation

A. Fill in the following chart, listing citations for all state and federal statutes that grant authority to or otherwise significantly impact your agency. Do not include general state statutes that apply to all agencies, such as the Public Information Act, the Open Meetings Act, or the Administrative Procedure Act. Provide information on Attorney General opinions from FY 2003 - 2007, or earlier significant Attorney General opinions, that affect your agency's operations.

Texas Military Preparedness Commission Exhibit 13: Statutes/Attorney General Opinions	
Statutes	
Citation/Title	Authority/Impact on Agency (e.g., Provides authority to license and regulate nursing home administrators@)
Government Code 486, Subchapter A	Provides grants to local areas affected by defense reduction
Government Code 436, Subchapter A, B, C, D	TMPC general provisions; organization and administration; powers and duties; and fiscal provisions.
Local Government Code, Chapter 397	Details the use of RLF funds for strategic planning for military installations including community strategic impact plan.
Local Government Code, Chapter 379B	Details the nature and authority of defense base development authorities.

Attorney General Opinions	
Attorney General Opinion No.	Impact on Agency
No. 46061 Book No. 2007A	Series 2007A-1 Bonds were issued in accordance with the law and is valid and binding
No. 46062 Book No. 2007A	Series 2007A-2 Bonds were issued in accordance with the law and is valid and binding
No. 46063 Book No. 2007A	Series 2007B Bonds were issued in accordance with the law and is valid and binding

B. Provide a summary of recent legislation regarding your agency by filling in the chart below or attaching information already available in an agency-developed format. Briefly summarize the key provisions. For bills that did not pass, briefly explain the key provisions and issues that resulted in failure of the bill to pass (e.g., opposition to a new fee, or high cost of implementation).

Legislation Not Passed – 80th Legislative Session – Not Applicable

Texas Military Preparedness Commission Exhibit 14: 80th Legislative Session Chart		
Legislation Enacted - 80th Legislative Session		
Bill Number	Author	Summary of Key Provisions
SB 1956	Van de Putte	Updated Government Code 486 to reflect current status with correct names and definitions. No substantive changes were made.

IX. Policy Issues

A. Brief Description of Issue

At this time, the agency does not have a particular ongoing issue that it feels needs intervention. The 80th Legislature appropriated \$5M for the DEAAG program and the eligibility criteria has been modified to include defense communities positively impacted by BRAC. The Texas Military Value Revolving Loan Fund was also modified by statute to include defense communities positively impacted by BRAC 2005 or later. Therefore, this section is considered not applicable.

B. Discussion

Not Applicable

C. Possible Solutions and Impact

Not Applicable

X. Other Contacts

A. Fill in the following chart with updated information on people with an interest in your agency, and be sure to include the most recent e-mail address.

Texas Military Preparedness Commission Exhibit 15: Contacts			
INTEREST GROUPS (groups affected by agency actions or that represent others served by or affected by agency actions)			
Group or Association Name/ Contact Person	Address	Telephone	E-mail Address
Texas Defense, Aviation, and Aerospace Alliance (TDAAA)/Dick Messbarger	635 E. King Kingsville, TX 78363	(361) 592-6438	edc@kingsville.org
INTERAGENCY, STATE, OR NATIONAL ASSOCIATIONS (that serve as an information clearinghouse or regularly interact with your agency)			
Group or Association Name/ Contact Person	Address	Telephone	E-mail Address
OOG Keith Graf	P.O. Box 12428 Austin, TX 78711	475-0487	kgraf@governor.state.tx.us
OOG Brandon Steinman	P.O. Box 12428 Austin, TX 78711	463-6676	brandon.steinmann@governor.state.tx.us
OOG Kyle Mitchell	P.O. Box 12428 Austin, TX 78711	475-3157	kyle.mitchell@governor.state.tx.us
LIAISONS AT OTHER STATE AGENCIES (with which your agency maintains an ongoing relationship, e.g., the agency's assigned analyst at the Legislative Budget Board, or attorney at the Attorney General's office)			
Agency Name/Relationship/ Contact Person	Address	Telephone	E-mail Address
Texas Public Finance Authority Kim Edwards	300 West 15 th Street, Austin, Texas 78711	936-5700	kim.edwards@tpfa.state.tx.us
Bond Review Board Robert Kline	300 West 15 th Street, Austin, Texas 78711	463-1741	kline@brb.state.tx.us

XI. Additional Information

A. Fill in the following chart detailing information on complaints regarding your agency. Do not include complaints received against people or entities you regulate. The chart headings may be changed if needed to better reflect your agency's practices.

Exhibit 16: Complaints Against the Agency – Fiscal Years '05 & 06 – Not Applicable

B. Fill in the following chart detailing your agency’s Historically Underutilized Business (HUB) purchases.

Exhibit 17: Purchases from HUB – Not Applicable

C. Does your agency have a HUB policy? How does your agency address performance shortfalls related to the policy?

Our agency does not have a HUB policy. The other question, therefore, is Not Applicable.

D. For agencies with contracts valued at \$100,000 or more: Does your agency follow a HUB subcontracting plan to solicit bids, proposals, offers, or other applicable expressions of interest for subcontracting opportunities available for contracts of \$100,000 or more? (Tex. Government Code, Sec. 2161.252; TAC 111.14)

Not Applicable

E. For agencies with biennial appropriations exceeding \$10 million, answer the following HUB questions.

Not Applicable

F. Fill in the chart below detailing your agency's Equal Employment Opportunity (EEO) statistics.

Texas Military Preparedness Commission							
Exhibit 18: Equal Employment Opportunity Statistics							
FISCAL YEAR 2004							
Job Category	Total Positions	Minority Workforce Percentages					
		Black		Hispanic		Female	
		Agency	Civilian Labor Force %	Agency	Civilian Labor Force %	Agency	Civilian Labor Force %
Officials/Administration			7%		11%		31%
Professional	2	TMPC	9%		10%		47%
Technical			14%		18%		39%
Protective Services			18%		21%		21%
Para-Professionals			18%		31%		56%
Administrative Support			19%		27%		80%

Skilled Craft			10%		28%		10%
Service/Maintenance			18%		44%		26%
FISCAL YEAR 2005							
Job Category	Total Positions	Minority Workforce Percentages					
		Black		Hispanic		Female	
		Agency	Civilian Labor Force %	Agency	Civilian Labor Force %	Agency	Civilian Labor Force %
Officials/Administration			7%		11%		31%
Professional	2	TMPC	9%		10%		47%
Technical			14%		18%		39%
Protective Services			18%		21%		21%
Para-Professionals			18%		31%		56%
Administrative Support			19%		27%		80%
Skilled Craft			10%		28%		10%
Service/Maintenance			18%		44%		26%
FISCAL YEAR 2006							
Job Category	Total Positions	Minority Workforce Percentages					
		Black		Hispanic		Female	
		Agency	Civilian Labor Force %	Agency	Civilian Labor Force %	Agency	Civilian Labor Force %
Officials/Administration			7%		11%		31%
Professional	2	TMPC	9%		10%		47%
Technical			14%		18%		39%
Protective Services			18%		21%		21%
Para-Professionals			18%		31%		56%
Administrative Support			19%		27%		80%
Skilled Craft			10%		28%		10%
Service/Maintenance			18%		44%		26%

G. Does your agency have an equal employment opportunity policy? How does your agency address performance shortfalls related to the policy?

Our agency is located under the Office of the Governor and they are in charge of all equal employment opportunity policies. They are also responsible for addressing any shortfalls related to the policy.

XII. Agency Comments

In FY 06, the military had a \$77B economic impact on the State of Texas. This is a tremendous

economic engine that adds greatly to the state's gross product. The Texas Military Preparedness Commission will continue to work with the military, defense communities and legislature to affect changes that benefit the citizens of Texas. The TMPC is actively involved in assisting defense communities to stimulate their economy and create new job opportunities, improve community infrastructure and assist with economic development projects on a daily basis. Our legislative recommendations, listed in the Master Plan, are dynamic and reflect changes in the national defense strategies and ways that we can further support our troops and the military missions in Texas.

ATTACHMENTS

Attachments Relating to Key Functions, Powers, and Duties

1. A **copy** of the agency's enabling statute.

Chapter 486: Assistance for Local Area Affected by Defense Restructuring
Chapter 436: Texas Military Preparedness Commission

2. A **copy** of each annual report published by the agency from FY 2002 - 2006.

2003-2004 TMPC Master Plan

2004-2005 TMPC Annual Report: A Master Plan for the Future

2005-2006 TMPC Annual Report: A Master Plan for the Future

2006-2007 TMPC Annual Report: A Master Plan for the Future

3. A **copy** of each internal or external newsletter published by the agency from FY 2005 - 2006.

September 2004

February 2005

June 2005

October 2004

March 2005

July 2005

November 2004

April 2005

August 2005

January 2005

May 2005

4. A **list** of publications and brochures describing the agency.

TMPC Five Star Value of National Defense Brochure

5. A **list** of studies that the agency is required to do by legislation or riders.

Not Applicable

6. A **list** of legislative or interagency studies relating to the agency that are being performed during the current interim.

Not Applicable

7. A **list** of studies from other states, the federal government, or national groups/associations that relate to or affect the agency or agencies with similar duties or functions.

Not Applicable

Attachments Relating to Policymaking Structure

8. Biographical Information

a) **William Ehrie**

b) **Ralph Gauer**

- c) **Dora Alcala**
- d) **Loyd Neal**
- e) **Charles Howell**
- f) **Joe Robles**
- g) **Howard Ham**
- h) **Ron Henson**
- i) **Jim Maloney**
- j) **Paul Paine**
- k) **Al Jones**
- l) **Eugene Tulich**
- m) **Tom Whylen – We do not have a biography at this time since he was just appointed.**

9. A **copy** of the agency’s most recent rules.

T.A.C. Title 1, Part 1, Chapter 4, Subchapter A – Texas Military Value Revolving Loan Fund
T.A.C. Title 1, Part 1, Chapter 4, Subchapter B – Defense Economic Adjustment Assistance Grant

Attachments Relating to Funding

10. A **copy** of the agency’s Legislative Appropriations Request for FY 2008-2009.

3.A. Strategy Request – Trusteed Programs Within the Office of the Governor

11. A **copy** of each annual financial report from FY 2004 - 2006.

TMPC does not have its own financial reports since the Commission is located under the Office of the Governor. The financial reports that are available are only for the Office of the Governor and do not specifically outline TMPC’s finances.

12. A **copy** of each operating budget from FY 2005 - 2007.

Financial Report FY2005
Financial Report FY2006
Financial Report FY2007

Attachments Relating to Organization

13. If applicable, a map to illustrate the regional boundaries, headquarters location, and field or regional office locations.

Not Applicable.

Attachments Relating to Agency Performance Evaluation

14. A **copy** of each quarterly performance report completed by the agency in FY 2004 - 2006.

Not Applicable

15. A **copy** of any recent studies on the agency or any of its functions conducted by outside management consultants or academic institutions.

Not Applicable

16. A **copy** of the agency's current internal audit plan.

FY2007 Internal Audit Plan and Risk Assessment

17. A **list** of internal audit reports from FY 2003 - 2007 completed by or in progress at the agency.

Internal Audit of the Texas Military Preparedness Commission/The Texas Military Value Revolving Loan (TMVRLF) Program

Audit No: 07-06

18. A **list** of State Auditor reports from FY 2003 - 2007 that relate to the agency or any of its functions.

Office of the Governor Economic Development and Tourism: An Audit Report on the Capital Access, Defense Economic Adjustment Assistance Grant, and Tourism Programs at the Department of Economic Development.

SAG Report No: 03-034; Released 05/14/2003

19. A **copy** of any customer service surveys conducted by or for your agency in FY 2006.

Not Applicable