

Self-Evaluation Report Instructions



***Sunset Advisory Commission
June 2019***

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Texas Holocaust and Genocide Commission Self-Evaluation Report

I. Agency Contact Information

A. Please fill in the following chart.

**Texas Holocaust and Genocide Commission
Exhibit 1: Agency Contacts**

	Name	Address	Telephone & Fax Numbers	Email Address
Agency Head	Lynne Aronoff	P.O. Box 12276 Austin, TX 78711	281.660.2713 (c)	lynnearo@aol.com
Agency's Sunset Liaison	Christian Acevedo	P.O. Box 12276 Austin, TX 78711	512.463.7998 (w) 956.451.8495 (c) 512.463.5862 (f)	christian.acevedo@thgc.texas.gov
Agency's Sunset Liaison	Cheyenne Perkins	P.O. Box 12276 Austin, TX 78711	512.463.5674 (w) 512.463.5862 (f)	cheyanne.perkins@thgc.texas.gov

Table 1 Exhibit 1 Agency Contacts

II. Key Functions and Performance

A. Provide an overview of your agency's mission, objectives, and key functions.

The mission of the Texas Holocaust and Genocide Commission (THGC) is to bring awareness of the Holocaust and other genocides to Texas students, educators, and the general public by ensuring availability of resources, and in doing so imbue in individuals a sense of responsibility to uphold human value and inspire citizens in the prevention of future atrocities.

The Texas Holocaust and Genocide Commission strives to educate the Texas public through in-person workshops, traveling exhibits, and outreach across the entire state. Creating relationships with interested parties such as museums, non-profit organizations, and school districts is a primary objective of the commission.

Key functions of the Texas Holocaust and Genocide Commission include: providing workshops for teachers, students, curriculum specialists, or any combination thereof; tabling at various educational conferences in Texas that are geared toward English, Social Studies, Library Sciences, curriculum and instruction; providing in-person outreach to communities in the State of Texas that are often left untouched or “forgotten”; creating or borrowing exhibits to travel throughout the State of Texas to be housed in museums, schools, public libraries, etc.; providing non-profits with grant money to help them realize their own mission as it correlates with the mission of the THGC; conduct annual student contests that engage students across various disciplines to interact with the history and consequences of the Holocaust and genocides; annual educator award that recognizes one educator (teacher, librarian, curriculum specialist) that has shown excellence in teaching about the Holocaust or any of the genocides the THGC recognizes.

B. Do your key functions continue to serve a clear and ongoing objective? Explain why each of these functions is still needed.

With the passing of Senate Bill 1828 requiring Holocaust Remembrance Week in Texas public schools, it is imperative that the THGC still continue to host or facilitate workshops that provide further learning opportunities for Texas educators. The THGC strives to not only single out Social Studies content teachers, but English Language Arts & Reading, Fine Arts, Foreign Language (as their content connects to the history of the Holocaust and other genocides), and also librarians on school campuses to ensure that they have the necessary resources for approaching these topics in their classrooms.

Tabling at educational conferences is a very effective way to spread the mission and share the resources the THGC offers to many people in a short amount of time. The THGC has tabled at the TEKS Conference, Texas Council for the Social Studies, and Texas Council of Teachers of English Language Arts. In attending these conferences, and continuing to be present at them, the THGC can share resources with educators that can help them address the newly passed legislation for Holocaust Remembrance Week, as well.

Conducting in-person outreach in areas that are commonly neglected has allowed the THGC to augment the number of submissions for the Fiscal Year 2019 annual student contests and peak

interest in educator workshops. In addition, the relationships with the four Texas Holocaust museums and the THGC have grown closer and there is a better sense of camaraderie. The purpose of THGC outreach has been, and will continue to be, to ensure that people throughout the state understand that the THGC exists and knows that there are resources readily available for them to learn from and for them to obtain easily through our website and social media platforms.

The THGC has borrowed and/or created (in partnership with other organizations) exhibits that can be traveled to various places across the state. In order to ensure our mission is being met, these exhibits allow local communities to learn about different aspects of the Holocaust and/or genocides.

Because the THGC's budget is funded by Texas taxpayer dollars, it only seems just to provide grant money to Texas non-profit organizations so that they can create projects and programs that align with the THGC's mission. The THGC regularly partners with the four Holocaust museums in Texas as well as small colleges and universities.

The annual student contests and educator award are both ways the THGC tries to engage students and educators in wanting to learn more about the Holocaust and/or genocides. With student contests in poetry and visual arts, the THGC hopes to extend this education outside of the Social Studies classroom. In addition, the educator award is not solely reserved for teachers, but curriculum specialists or librarians who also show great promise in educating about these subjects. Engaging communities of learners who are not isolated to one subject is how the THGC hopes to ensure people in various situations can still learn about the Holocaust and/or genocides.

C. What, if any, functions does your agency perform that are no longer serving a clear and ongoing purpose? Which agency functions could be eliminated?

The primary functions as aforementioned are all serving a clear and ongoing purpose and should not be eliminated.

D. Does your agency's enabling law continue to correctly reflect your mission, objectives, and approach to performing your functions?

Yes.

E. Have you recommended changes to the Legislature in the past to improve your agency's operations? If so, explain. Were the changes adopted?

During Fiscal Year 2019 the Texas Holocaust and Genocide Commission requested funding to add another Full-Time Employee to be focused on education. The request was denied.

F. Do any of your agency's functions overlap or duplicate those of another state or federal agency? Explain if, and why, each of your key functions is most appropriately placed within your agency. How do you ensure against duplication with other related agencies?

Not necessarily with other state/federal agencies, however our mission does tend to coincide with those of Holocaust museums or other Holocaust commissions throughout the state and country. The THGC's key functions are different in that we only work within the State of Texas, but we also provide support to the various organizations throughout the state that share our common goal. There are no other Texas state agencies whose mission is to be a resource for education about the Holocaust and genocides. If there is any duplication with other related organizations, usually the scope of the other organization is limited to its metropolitan area, while the THGC's purview encompasses and includes the entire state of Texas.

G. In general, how do other states carry out similar functions?

Other states have Holocaust commissions, however they do not include genocides. In addition, other state Holocaust commissions are very low-staffed and have a very limited budget. The Texas Holocaust and Genocide Commission has shown over the last ten years that its staff and budget are necessary to carry out its mission to the extent that it really needs.

H. What key obstacles impair your agency's ability to achieve its objectives?

Due to the fact that the Governor, Lieutenant Governor and Speaker of the House all appoint five of the fifteen commissioners that comprise the Texas Holocaust and Genocide Commission, the Commission unfortunately tends to have commissioners from the same regions of the state. The THGC's enacting legislation states that, "(c) Appointments of public members to the commission shall be made:...(2) so that each geographic area of this state is represented on the commission" (pg. 3, lines 17-22). As of August 2019, there are four commissioners from Houston, five commissioners from Dallas/Fort Worth, three commissioners from San Antonio, one from Corpus Christi and two from Austin. In addition, the terms of the THGC's commissioners expire and are not renewed or new appointments are not made by the appropriate offices. In one case, a commissioner has stated that she no longer wishes to be on the commission, but the office that appointed her did not find anyone to replace her (and still has not done so) and she has not attended a quarterly meeting in over a year. This creates difficulties when the THGC does have quarterly meetings and needs to establish quorum. There have been instances where commissioners have been advised to only leave the room one at a time so that quorum was kept.

When the Texas Legislature passed Senate Bill 1828 and Governor Abbott signed it into law, this created a state-wide mandate for all Texas public schools to educate students about the Holocaust during a week that the governor will designate. Since June 2019 THGC staff have been inundated with calls, e-mails, and even Facebook messages about when Holocaust Remembrance Week is. The governor has not yet designated a week, and this has caused a great amount of stress in that THGC staff cannot effectively communicate with members of the public about how the week will work and what resources will be available and by when.

I. Discuss any changes that could impact your agency's key functions in the near future (e.g., changes in federal law or outstanding court cases).

Just recently the Texas Legislature passed Senate Bill 1828 which Governor Abbott signed into law in June 2019. This legislation names the Texas Holocaust and Genocide Commission as the body that will develop and approve materials for Texas public schools to use during Holocaust Remembrance Week. This legislation has put the Texas Holocaust and Genocide Commission into the news and members of school districts and the public are now aware of the fact that the commission exists. This legislation will hopefully allow outreach, education, and other programming to become more widespread throughout the state.

J. Aside from additional staff or funding, what are your agency's biggest opportunities for improvement in the future? For example, are there other programs or duties the agency could take on to better carry out its mission?

Due to the legislation creating Holocaust Remembrance Week, the need for an additional full-time employee dedicated to education is even higher. This opportunity alone will hopefully allow the THGC to assess the needs of the public schools in the state.

K. Overall, how does the agency measure its effectiveness in carrying out its objectives?

When the THGC attends conferences and sets up an exhibiting space, we always ask that those who stop by to learn about our programming sign in so that we can also add them to our quarterly mailing list. The more people that we interact with and have sign up, the more effectively we have done our job in connecting with as many individuals as possible about the THGC and its mission.

During educator workshops that the THGC Education Coordinator has facilitated, a list of the educators present as well as their school district information is collected so that we can continue outreach to the areas from which they come.

Likewise, when a traveling exhibit visits a new location, we have surveys that keep a count of how many people visited the exhibit and also get their opinion on whether the information was useful and if they would be interested in visiting similar exhibits in the future. The venue at which each traveling exhibit stays also provides the THGC with an approximation of total visitors during its stay.

Regarding student contests and the educator award, the THGC utilizes outreach techniques in order to spread the word to as many members of the public as possible. Once the application periods have closed, the THGC is able to see how many submissions were entered and compare to years past; the idea is that with each year we maintain or grow our numbers of entries submitted.

In the following chart, provide information regarding your agency’s key performance measures, including outcome, input, efficiency, and explanatory measures. *See Exhibit 2 Example.* Please provide both performance measures listed in the agency’s appropriated bill pattern and other performance indicators tracked by the agency. Please provide information regarding the methodology used to collect and report the data.

**Texas Holocaust and Genocide Commission
Exhibit 2: Key Performance Measures — Fiscal Year 2018**

Key Performance Measures	Dataset Reference Number* (if applicable)	Calculation (if applicable)	FY 2018 Target	FY 2018 Actual Performance	FY 2018 % of Annual Target
Annual Student Contests	3	Number of Entries Submitted	696	126	-81.89%
Non-Profit Grants	2	Number of Recipients	6	5	-16%
Texas Liberator Exhibit Host Sites	1	Number of Venues	N/A	2	100%
Vedem Exhibit Host Sites	1	Number of Venues	2	4	50%
Workshop Attendance	4	Number of Attendees	230	58	-74.78%

Table 2 Exhibit 2 Key Performance Measures

**See Exhibit 3*

- L. Please list all key datasets your agency maintains. Why does the agency collect these datasets and what is the data used for? Is the agency required by any other state or federal law to collect or maintain these datasets? Please note any “high-value data” the agency collects as defined by Texas Government Code, Section 2054.1265. In addition, please note whether your agency has posted those high-value datasets on publicly available websites as required by statute.

**Texas Holocaust and Genocide Commission
Exhibit 3: Key Datasets**

Dataset Reference Number	Dataset Name	Description of Data	Data Maintained By	Hyperlink (if publicly available)	Legal Prohibition to Disclosure Y/N
1	Exhibit Sites	Details and information for all host sites of THGC traveling exhibits	THGC	N/A	N
2	Grant Recipients List	List of all grant recipients and their award details	THGC	N/A	Unknown
3	Student Contest Entries	List of all submissions to the student contests, along with student contact information	THGC	N/A	Unknown
4	Workshop Attendance Roster	List of all those in attendance at a given THGC-sponsored/facilitated workshop	THGC	N/A	Unknown

Table 3 Exhibit 3 Key Datasets

III. History and Major Events

2009

September – Texas Holocaust and Genocide Commission is created after Governor Rick Perry signs Senate Bill 482

2010

January – The first meeting of the Texas Holocaust and Genocide Commission is held

February – Creation of Friends of the THGC, the non-profit organization attached to the Commission that can fundraise and pay for various activities not covered by state funds

March – THGC Coordinator, later to be known as the Executive Director, is hired to oversee and administer THGC activities

June – Changes to TEKS accepted by TEA

July – IRS approves Friends of the THGC 501(c)3 status

July – The by-laws and procedures for the Texas Holocaust and Genocide Commission are approved

2011

May – Texas Legislature approves granting authority

June – Texas Legislature approves April as Genocide Awareness Month

September – Creation of half-time administrative support position

2014

Creation of part-time employee to cover education

2015

August – Programs Specialist hired in order to coordinate all THGC programs (exhibits, grants, student contests, etc.)

September – Education Coordinator hired in order to facilitate workshops, create educational resources, and advise schools, organizations, or individuals

2016

April – United States of America Secretary of State John Kerry officially recognizes the ongoing genocide in Iraq and Syria coordinated by Daesh. Subsequently, the Texas Holocaust and Genocide Commission follows suit and begins to create educational resources that now encompass the genocides in Syria and Iraq.

May – Executive Director resigns

June – New Executive Director begins

September – Education Coordinator begins process of providing and facilitating educator workshops in all 20 Education Service Centers (ESC) in the state

2017

Successfully obtained legislative confirmation that the THGC can perform P.I.E. activities

Initiated the annual Dr. Anna Steinberger Outstanding Educator Award – technically funded by Friends of the THGC, all implementation and organization are organized by THGC staff and commissioners

June – Education Coordinator finished the process of providing educator workshops in all 20 Education Service Centers (ESCs) in the state

July – Part-time Education Specialist resigns

2018

February – Executive Director resigns

April – New Executive Director begins

May – Education/Communications Specialist position created – this fused the former part-time Education Specialist with a newly created Communications position that would be charged with handling all THGC website, social media, and communication tasks

July – Outreach to the Latino communities of Texas is addressed by creating the full-time position of Hispanic Outreach Coordinator

July – Non-profit grant program is reworked to allow two yearly grant cycles (Fall & Spring)

2019

January – Education/Communications Specialists resigns

January – Recognition of Armenian Genocide is adopted

February – Executive Assistant resigns

March – Communication Coordinator (formerly the Education/Communications Specialist position) is hired to work solely on handling all THGC website, social media, and communication tasks

March – New Executive Assistant begins

March – Hispanic Outreach Coordinator position title changes to Outreach Coordinator in order to show that the position is not isolated to reach out to only the Hispanic communities of Texas, but all communities

June – Senate Bill 1828 creating Holocaust Remembrance Week passes unanimously in the Texas Legislature and is signed by Governor Abbott tasking the THGC with developing and approving resources to be used by Texas public schools

June – Executive Director resigns

IV. Policymaking Structure

- A. Complete the following chart providing information on your policymaking body members.

**Texas Holocaust and Genocide Commission
Exhibit 4: Policymaking Body**

Member Name	Term / Appointment Dates / Appointed by (e.g., Governor, Lt. Governor, Speaker)	Qualification (e.g., public member, industry representative)	City
Lynne Aronoff, Chair	2 nd Term 4/12/16 – 2/1/19 3/5/19 – 2/1/23 Governor	Public Member	Houston
Anne U. Clutterbuck, Vice Chair	1 st Term 4/22/16 – 2/1/19 Speaker of the House	Public Member	Houston
Jeffrey L. Beck	1 st Term 3/5/19 – 2/1/23 Governor	Public Member	Dallas
Fran Berg	2 nd Term 1/1/10 – 2/1/15 2/1/15 – 2/1/17 Lieutenant Governor	Public Member	Dallas
Laura Ehrenberg-Chesler	1 st Term 4/13/17 – 2/1/21 Speaker of the House	Public Member	San Antonio
Rabbi Ilan S. Emanuel	1 st Term 3/5/19 – 2/1/23 Governor	Clergy	Corpus Christi
Jonathan Gurwitz	1 st Term 10/2/18 – 2/1/21 Speaker of the House	Public Member	San Antonio
Matthew A. Kornhauser	1 st Term 2/24/15 – 2/1/19 Lieutenant Governor	Public Member	Houston
Sandra B. Lessig	1 st Term 12/21/18 – 2/1/19 Speaker of the House	Public Member	Houston
Elliott Naishtat	1 st Term 5/10/17 – 2/1/21 Speaker of the House	Public Member	Austin

Member Name	Term / Appointment Dates / Appointed by (e.g., Governor, Lt. Governor, Speaker)	Qualification (e.g., public member, industry representative)	City
Roger P. Nober	1 st Term 8/14/18 – 2/1/21 Governor	Public Member	Fort Worth
David A. Patterson, PhD	1 st Term 1/30/19 – 2/1/21 Lieutenant Governor	Scholar	Dallas
Virginica “Virginia” Prodan	1 st Term 8/14/18 – 2/1/21 Governor	Public Member	Dallas
Gilbert Tuhabonye	2 nd Term 12/2/09 – 2/1/15 2/1/15 – 2/1/19 Lieutenant Governor	Survivor	Austin
Edward B. Westermann, PhD	1 st Term 1/30/19 – 2/1/21 Lieutenant Governor	Scholar	San Antonio

Table 4 Exhibit 4 Policymaking Body

B. Describe the primary role and responsibilities of your policymaking body.

The THGC’s primary roles are to approve projects, policy, funding allocation, and to represent the THGC to the public at various events both locally and internationally.

C. How is the chair selected?

The chair of the THGC has traditionally been appointed by the Governor.

D. List any special circumstances or unique features about your policymaking body or its responsibilities.

THGC commissioners tend to not be replaced at the expiration of their appointment term; instead some commissioners stay on for years at a time before being replaced by new appointments.

The THGC has had survivors from either the Holocaust or a genocide sitting as commissioners.

Due to the THGC’s small staff size, commissioners have often been involved in the construction and/or implementation of projects or initiatives.

E. In general, how often does your policymaking body meet? How many times did it meet in FY 2017? In FY 2018?

The THGC meets quarterly. In Fiscal Year 2017, the THGC met four times (January, April, July, and October). In Fiscal Year 2018, the THGC met four times (January, April, July, and October), and then the THGC Commissioners met alone in February.

F. Please list or discuss all training members of the agency's policymaking body receive. How often do these members receive training?

Commissioners attend an orientation training to discuss an orientation manual that details information about the THGC and travel. The training is offered usually within a few weeks to a month of a commissioner being appointed to the THGC.

G. What information is regularly presented to your policymaking body to keep them informed about the agency's operations and performance?

Staff provide reports on education, programs, outreach, and administration at THGC quarterly meetings. Education, Sunset, and Strategic Planning subcommittees consist of staff and commissioners working on policies and content that will be shared with the full commission at the subsequent quarterly meeting.

H. How does your policymaking body obtain input from the public regarding issues under the jurisdiction of the agency? How is this input incorporated into the operations of your agency?

The THGC looks at evaluation surveys after events/projects and incorporate feedback if applicable (for example, holding more events in South Texas); we also allow for public testimony at quarterly meetings, and our contact information is published on our website for easy access.

I. If your policymaking body uses subcommittees or advisory committees to carry out its duties, fill in the following chart. *See Exhibit 5 Example.* For advisory committees, please note the date of creation for the committee, as well as the abolishment date as required by Texas Government Code, Section 2110.008.

In addition, please attach a copy of any reports filed by your agency under Texas Government Code, Section 2110.007 regarding an assessment of your advisory committees as Attachment 25.

**Texas Holocaust and Genocide Commission
Exhibit 5: Subcommittees and Advisory Committees**

Name of Subcommittee or Advisory Committee	Size / Composition / How are members appointed?	Purpose / Duties	Legal Basis for Committee (statute or rule citation)	Creation and Abolishment Dates
Education Policy	Four 2019 Commissioners Emanuel, Patterson, Westermann, THGC Education Coordinator Appointed by Vice-Chair	<ul style="list-style-type: none"> • Set policies for implementation of Holocaust Remembrance Week • Approve outside materials for Holocaust Remembrance Week • Develop materials for Holocaust Remembrance Week 	S.B. 482 Sec. 449.009. (b)	Created July 2019
Human Resources	Four 2019 Commissioners Aronoff, Berg, Clutterbuck, Tuhabonye Appointed by Vice-Chair	<ul style="list-style-type: none"> • Oversee the organizational structure of the THGC • Handle all matters regarding staff employment, hiring, and other issues as they arise 	S.B. 482 Sec. 449.009. (b)	Created July 2019
Strategic Planning	Six 2019 Commissioners Beck, Lessig, Prodan, Tuhabonye, THGC Education Coordinator, THGC Outreach Coordinator Appointed by Vice-Chair	<ul style="list-style-type: none"> • Guide and advise on the direction of the THGC for the next five years in efforts to draft a Strategic Plan • Consult with THGC staff who attended Governor Center training 	S.B. 482 Sec. 449.009. (b)	Created July 2019

Name of Subcommittee or Advisory Committee	Size / Composition / How are members appointed?	Purpose / Duties	Legal Basis for Committee (statute or rule citation)	Creation and Abolishment Dates
Sunset Discussion	Six 2019 Commissioners Berg, Clutterbuck, Kornhauser, Naishtat, THGC Programs Coordinator, THGC Outreach Coordinator Appointed by Vice-Chair	<ul style="list-style-type: none"> Oversee the THGC’s Sunset process Assist and advise THGC staff in Sunset reporting and activities Liaise with THC entities as needed to obtain documentation required 	S.B. 482 Sec. 449.009. (b)	Created July 2019
Texas Veteran Liberators	Eight 2017-2018 Commissioners Berg, Berkowitz, Clutterbuck, Kornhauser, Ransleben, Siv, Volunteer Bobo, Volunteer Kasman Commissioners self-assigned	<ul style="list-style-type: none"> Plan The Texas Liberator Project’s ceremony in November 2017 in the Senate Chambers of the Texas Capitol Assist in documenting liberators for the Texas Liberator Project’s Honor Roll Provide assistance to THGC staff in carrying out activities related to the Texas Liberator Project 	S.B. 482 Sec. 449.009. (b)	Created January 2017 Abolished July 2018
Administrative and Public Information	Five – Seven 2013 Commissioners Berg, Berkowitz, Philipson, Rosenberg, Schulz, Steinberger, Verveer 2014-2015 Commissioners Berg, Berkowitz, Philipson, Rosenberg, Steinberger, Verveer 2016 Commissioners Berg, Berkowitz, Philipson, Rosenberg, Steinberger, Tuhabonye, Verveer 2017-2018 Commissioners Berg, Clutterbuck, Kornhauser, Tarlow, Tuhabonye Commissioners self-assigned	<ul style="list-style-type: none"> Inform the Texas public about THGC programming, activities, and opportunities for involvement through various means: social media, website, flyers Coordinate with THGC staff on non-profit grants to approved 501(c)3 organizations 	S.B. 482 Sec. 449.009. (b)	Created January 2013 Abolished July 2018

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Name of Subcommittee or Advisory Committee	Size / Composition / How are members appointed?	Purpose / Duties	Legal Basis for Committee (statute or rule citation)	Creation and Abolishment Dates
Education	<p>Seven – Eight</p> <p>2010-2012 Commissioners Fein, Hancock, Kasman, Ozsváth, Ransleben, Steinberger, Volunteer Lemoine, Volunteer Morrow</p> <p>2013-2014 Commissioners Berkowitz, Fein, Hancock, Kasman, Ozsváth, Ransleben, Steinberger</p> <p>2015-2016 Commissioners Berkowitz, Fein, Hancock, Kasman, Ozsváth, Ransleben, Steinberger, Ureste</p> <p>2017-2018 Commissioners Aronoff, Berkowitz, Fein, Keenan, Kornhauser, Ransleben, Ureste</p> <p>Commissioners self-assigned</p>	<ul style="list-style-type: none"> • Review current course information • Review student textbook content and make recommendations for any changes • Develop course and study programs • Survey status of school teaching of the awareness of the Holocaust and genocides • Meet with representatives of interested entities and make recommendations for teacher training and educational outreach projects for students and teachers in primary, secondary and higher education • Propose ideas for public programs that tie into the mission of the commission 	S.B. 482 Sec. 449.009. (b)	<p>Created January 2010</p> <p>Abolished July 2018</p>

Name of Subcommittee or Advisory Committee	Size / Composition / How are members appointed?	Purpose / Duties	Legal Basis for Committee (statute or rule citation)	Creation and Abolishment Dates
Executive	<p>Five – Seven</p> <p>2010-2011 Commissioners Berkowitz, Berg, Allen, Kasman, Ransleben, Schulz, Verveer</p> <p>2012 Commissioners Berkowitz, Berg, Kasman, Schulz, Steinberger, Verveer</p> <p>2013-2015 Commissioners Berkowitz, Kasman, Philipson, Ransleben, Steinberger, Verveer</p> <p>2016 Commissioners Berkowitz, Kasman, Philipson, Ransleben, Tuhabonye, Verveer</p> <p>2017-2018 Commissioners Tarlow, Berkowitz, Ransleben, Strauss, Tuhabonye</p> <p>Commissioners self-assigned</p>	<ul style="list-style-type: none"> • Report on items considered but not discussed in quarterly meetings • Approve procedures and program plans • Approve underwriting activities • Brainstorm new ideas to creatively inform our citizens of the commission’s activities • Assist in publicizing all of the commission’s special events, including educational and public programs 	S.B. 482 Sec. 449.009. (b)	<p>Created January 2010</p> <p>Abolished July 2018</p>

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Name of Subcommittee or Advisory Committee	Size / Composition / How are members appointed?	Purpose / Duties	Legal Basis for Committee (statute or rule citation)	Creation and Abolishment Dates
<p>Memorials & Exhibits</p>	<p>Five – Seven</p> <p>2010-2011 Commissioners Allen, Berg, Ozsváth, Siv, Tuhabonye, Vaughn, Verveer</p> <p>2012 Commissioners Berg, Ozsváth, Siv, Tuhabonye, Vaughn, Verveer</p> <p>2013-2016 Commissioners Berg, Berkowitz, Ozsváth, Siv, Tuhabonye, Vaughn, Verveer</p> <p>2017-2018 Commissioners Aronoff, Berg, Clutterbuck, Siv, Tuhabonye</p> <p>Commissioners self-assigned</p>	<ul style="list-style-type: none"> Responsible for planning and coordinating statewide programs commemorating the victims of the Holocaust and other genocides Secure an appropriate location and determine the which memorial programs and speakers will be needed Select and secure exhibits to be displayed throughout the state that inform the citizens of the Holocaust and other genocides Determine if memorials are required to fulfill the commission’s duties 	<p>S.B. 482 Sec. 449.009. (b)</p>	<p>Created January 2010</p> <p>Abolished July 2018</p>
<p>Resources</p>	<p>Seven – Eight</p> <p>2010-2011 Commissioners Fein, Fletcher, Hancock, Kasman, Ransleben, Rosenberg, Tuhabonye</p> <p>2012 Commissioners Fein, Fletcher, Hancock, Kasman, Ransleben, Rosenberg, Siv, Tuhabonye</p> <p>2013-2016 Commissioners Berkowitz, Fein, Hancock, Kasman, Ransleben, Rosenberg, Siv, Tuhabonye</p> <p>2017-2018 Commissioners Berg, Berkowitz, Keenan, Kornhauser, Ransleben, Siv, Strauss</p> <p>Commissioners self-assigned</p>	<ul style="list-style-type: none"> Survey existing resources for compilation of data that can be distributed as intended for Holocaust and genocide awareness Consider how to best make available the information throughout state Determine if a web site is suitable for the commission’s purposes 	<p>S.B. 482 Sec. 449.009. (b)</p>	<p>Created January 2010</p> <p>Abolished July 2018</p>

Name of Subcommittee or Advisory Committee	Size / Composition / How are members appointed?	Purpose / Duties	Legal Basis for Committee (statute or rule citation)	Creation and Abolishment Dates
Volunteer	<p>Four – Seven</p> <p>2010 Commissioners Allen, Berg, Fein, Steinberger, Vaughn</p> <p>2011-2012 Commissioners Berg, Fein, Steinberger, Vaughn</p> <p>2013-2014 Commissioners Berg, Berkowitz, Fein, Steinberger, Vaughn</p> <p>2015 Commissioners Berg, Berkowitz, Fein, Steinberger, Ureste, Vaughn</p> <p>2016 Commissioners Berg, Berkowitz, Fein, Philipson, Steinberger, Ureste, Vaughn</p> <p>2017-2018 Commissioners Berg, Clutterbuck, Fein, Strauss, Ureste</p> <p>Commissioners self-assigned</p>	<ul style="list-style-type: none"> • Establish the policies and procedures for recruiting, training and use of volunteers who work with the public in support of the commission’s duties • Compile a list of volunteers who are willing to share their knowledge and participate in public events 	S.B. 482 Sec. 449.009. (b)	<p>Created January 2010</p> <p>Abolished July 2018</p>
Administration	<p>Four – Five</p> <p>2010-2011 Commissioners Allen, Berg, Rosenberg, Schulz, Verveer</p> <p>2012 Commissioners Berg, Rosenberg, Schulz, Verveer</p> <p>Commissioners self-assigned</p>	<ul style="list-style-type: none"> • Hire personnel • Make policy and procedure recommendations within the framework of S.B 482 relating to: <ul style="list-style-type: none"> • Operation of the commission • Supervision of volunteers • Standardization of committee practice and structure • Formulate and compile the bi-annual budget for the commission 	S.B. 482 Sec. 449.009. (b)	<p>Created January 2010</p> <p>Abolished October 2012</p>

Self-Evaluation Report

Name of Subcommittee or Advisory Committee	Size / Composition / How are members appointed?	Purpose / Duties	Legal Basis for Committee (statute or rule citation)	Creation and Abolishment Dates
Underwriting	<p>Five – Seven</p> <p>2010-2011 Commissioners Allen, Berg, Berkowitz, Schulz, Steinberger</p> <p>2012 Commissioners Berg, Berkowitz, Kasman, Ransleben, Schulz, Steinberger, Verveer</p> <p>Commissioners self-assigned</p>	<ul style="list-style-type: none"> • Solicitation of funds or grants to use for commission programs • The committee serves as the umbrella for the following: <ul style="list-style-type: none"> • Corporations: Committee members identify relations with corporate executives, and assist in the culmination and solicitations of funds • Foundations: Committee members identify relations with foundation trustees, and assist in the solicitation of grants • Individuals: Committee members identify prospects, contact prospective contributors and assist in the solicitation of grants 	S.B. 482 Sec. 449.009. (b)	<p>Created January 2010</p> <p>Abolished October 2012</p>

Table 5 Exhibit 5 Subcommittees and Advisory Committees

V. Funding

A. Provide a brief description of your agency's funding.

The Texas Holocaust and Genocide Commission (THGC) is administratively attached to the Texas Historical Commission (THC) and receives funding within their bill pattern in the General Appropriations Act. The only sources of funding is General Revenue, Fund 001. For Fiscal Year 2018, the THGC was appropriated \$666,014.

2018 General Revenue (GR) - \$666.014

2019 General Revenue (GR) - \$666,013

B. List all riders that significantly impact your agency's budget.

Texas Historical Commission, Article I, Rider 12

C. Show your agency's expenditures by strategy. *See Exhibit 6 Example.*

**Texas Holocaust and Genocide Commission
Exhibit 6: Expenditures by Strategy — 2018 (Actual)**

Goal / Strategy	Amount Spent	Percent of Total	Contract Expenditures Included in Total Amount
A.3.1 (THC)	\$643.781.87	100%	\$281,603.12
GRAND TOTAL:	\$643.781.87	100%	\$281.603.12

Table 6 Exhibit 6 Expenditures by Strategy

D. Show your agency's sources of revenue. Include all local, state, and federal appropriations, all professional and operating fees, and all other sources of revenue collected by the agency, including taxes and fines. *See Exhibit 7 Example.*

**Texas Holocaust and Genocide Commission
Exhibit 7: Sources of Revenue — Fiscal Year 2018 (Actual)**

Source	Amount
General Revenue (GR) – FUND 001	\$643,781.87
TOTAL	\$643.781.87

Table 7 Exhibit 7 Sources of Revenue

- E. If you receive funds from multiple federal programs, show the types of federal funding sources. See Exhibit 8 Example.**

Not Applicable

**Texas Holocaust and Genocide Commission
Exhibit 8: Federal Funds — Fiscal Year 2018 (Actual)**

[Table 8 Exhibit 8 Federal Funds - Deleted](#)

- F. If applicable, provide detailed information on fees collected by your agency. See Exhibit 9 Example.**

Not Applicable

**Texas Holocaust and Genocide Commission
Exhibit 9: Fee Revenue — Fiscal Year 2018**

[Table 9 Exhibit 9 Fee Revenue - Deleted](#)

VI. Organization

A. Provide an organizational chart that includes major programs and divisions, and shows the number of FTEs in each program or division. Detail should include, if possible, department heads with subordinates, and actual FTEs with budgeted FTEs in parenthesis.

- Executive Director - Vacant
 - Programs Coordinator – Cheyanne Perkins
 - Education Coordinator – J.E. Wolfson
 - Outreach Coordinator – Christian Acevedo
 - Communications Coordinator – Veronica Ramirez
 - Executive Assistant – Jacque Lustig

B. If applicable, fill in the chart below listing field or regional offices. See Exhibit 10 Example.

**Texas Holocaust and Genocide Commission
Exhibit 10: FTEs by Location — Fiscal Year 2019**

Headquarters, Region, or Field Office	Location	Co-Location? Yes / No	Number of Budgeted FTEs FY 2019	Number of Actual FTEs (as of SER submission)
Headquarters/Central	Austin, TX	No	6.0	5
			TOTAL: 6.0	TOTAL: 5.0

Table 10 Exhibit 10 FTEs by Location

C. What are your agency's FTE caps for fiscal years 2017–2020?

Fiscal Year 2017 – 5.0

Fiscal Year 2018 – 6.0

Fiscal Year 2019 – 6.0

Fiscal Year 2020 – 6.0

D. How many temporary or contract employees did your agency have in fiscal year 2018? Please provide a short summary of the purpose of each position, the amount of expenditures per contract employee, and the procurement method of each position.

The Texas Holocaust and Genocide Commission had three (3) temporary staff during Fiscal Year 2018:

Administrative Assistant III to mail books, data entry and follow up for the Liberator Project – \$11,781.93;

Administrative Assistant III to assist with updating and researching the Liberator Project spreadsheet and to assist with mailing out of Liberator books – \$7,972.53; and

an Executive Assistant to assist the THGC during employee absence – \$3,892.40.

All temporary staff were procured through the State Use Program (TPASS Managed Contract #962-M3) TIBH Temporary Personnel.

E. List each of your agency’s key programs or functions, along with expenditures and FTEs by program. See Exhibit 11 Example.

**Texas Holocaust and Genocide Commission
Exhibit 11: List of Program FTEs and Expenditures — Fiscal Year 2018**

Program	Actual FTEs FY 2018	Budgeted FTEs FY 2019	Actual Expenditures FY 2018	Budgeted Expenditures FY 2019
Texas Holocaust and Genocide Commission	4.42	6.0	\$643,781.87	\$722,787.65
TOTAL	4.2	6.0	\$643,781.87	\$722,787.65

Table 11 Exhibit 11 List of Program FTEs and Expenditures

VII. Guide to Agency Programs

Agency Program 1 of 6

A. Provide the following information at the beginning of each program description.

Name of Program or Function: Modern Genocide Survivors Project

Location/Division: Programs

Contact Name: Cheyanne Perkins

Statutory Citation for Program: Senate Bill 482, Sec. 449.052, (a)(2)

B. What is the objective of this program or function? Describe the major activities performed under this program.

The THGC has contracted Texas Tech University to create a documentary and exhibit based on the oral testimonies of survivors of modern genocides (Cambodia, Bosnia, Rwanda, and Darfur). (The oral testimonies were collected in a previous project in which the THGC contracted with Baylor University's Institute for Oral History.) This project is still in progress, and both the documentary and exhibit will premiere in October 2019.

C. What evidence can you provide that shows the effectiveness and efficiency of this program or function? In Exhibit 12, provide a list of statistics and performance measures that best convey the effectiveness and efficiency of this program or function. Also, please provide the calculation or methodology behind each statistic or performance measure. Please do not repeat measures listed in Exhibit 2 unless necessary to understand the program or function.

Texas Holocaust and Genocide Commission
Exhibit 12: Program Statistics and Performance Measures — Fiscal Year 2018

Not Applicable

[Table 12 Exhibit 12 Program Statistics and Performance Measures - Deleted](#)

D. Describe any important history regarding this program not included in the general agency history section, including how the services or functions have changed from the original intent. If the response to Section III of this report is sufficient, please leave this section blank.

A contract for this project was originally signed in August 2017. Texas Tech University later requested a timeline extension, but by the time this request was filtered through our Executive Director, the contract had expired (December 1, 2018). A new contract was written and signed in February 2019; Texas Tech University later requested a timeline extension and payment increase (\$14,115.00) for new project elements, and an amendment was signed in August 2019. The project is now scheduled to end on August 31, 2020. The additional funds were requested

to allow a photographer to travel throughout the state and take pictures of the genocide survivors covered in the project. The amendment also specified that Texas Tech University would create an exhibit to go along with the original documentary.

- E. List any qualifications or eligibility requirements for persons or entities affected by this program, such as licensees, consumers, landowners, for example. Provide a statistical breakdown of persons or entities affected.**

Not Applicable

- F. Describe how your program or function is administered, including a description of the processes involved in the program or function. Include flowcharts, timelines, or other illustrations as necessary to describe agency policies and procedures. Indicate how field/regional services are used, if applicable.**

The THGC has contracted Texas Tech University to carry out this project. Texas Tech University has their own internal system for administering each part. The project is overseen by the Programs Coordinator.

- G. Identify all funding sources and amounts for the program or function, including federal grants and pass-through monies. Describe any funding formulas or funding conventions. For state funding sources, please specify (e.g., general revenue, appropriations rider, budget strategy, fees/dues).**

General revenue: \$72,859.65 (includes \$14,115.00 increase in August 2019 amendment)

- H. Identify any programs, internal or external to your agency, that provide identical or similar services or functions to the target population. Describe the similarities and differences.**

Not Applicable

- I. Discuss how the program or function is coordinating its activities to avoid duplication or conflict with the other programs listed in Question H and with the agency's customers. If applicable, briefly discuss any memorandums of understanding (MOUs), interagency agreements, or interagency contracts.**

Not Applicable

- J. If the program or function works with local, regional, or federal units of government, include a brief description of these entities and their relationship to the agency.**

Not Applicable

- K. If contracted expenditures are made through this program please provide**
- a short summary of the general purpose of those contracts overall;
 - the amount of those expenditures in fiscal year 2018;
 - the number of contracts accounting for those expenditures;
 - the method used to procure contracts;
 - top five contracts by dollar amount, including contractor and purpose;
 - the methods used to ensure accountability for funding and performance; and
 - a short description of any current contracting problems.

This is a contracted program with Texas Tech University. Texas Tech University was procured through an interagency contract, in the amount of \$76,859.65 (\$62,744.65 originally, with an additional \$14,115.00 in the August 2019 amendment). The THGC maintains regular contact with the project manager at Texas Tech University who provides updates for the Commission.

- L. Provide information on any grants awarded by the program.**

Not Applicable

- M. Are there any barriers or challenges that impede the program's performance, including any outdated or ineffective state laws? Explain.**

Not Applicable

- N. Provide any additional information needed to gain a preliminary understanding of the program or function.**

Not Applicable

- O. Regulatory programs relate to the licensing, registration, certification, or permitting of a person, business, or other entity. For each regulatory program, if applicable, describe**
- why the regulation is needed;
 - the scope of, and procedures for, inspections or audits of regulated entities;
 - follow-up activities conducted when non-compliance is identified;
 - sanctions available to the agency to ensure compliance; and
 - procedures for handling consumer/public complaints against regulated entities.

Not Applicable

- P. For each regulatory program, if applicable, provide detailed information on complaint investigation and resolution. Please adjust the chart headings as needed to better reflect your agency's particular programs. If necessary to understand the data, please include a brief description of the methodology supporting each measure.

Not Applicable

**Texas Holocaust and Genocide Commission
(Regulatory Program Name)
Exhibit 13: Information on Complaints Against Regulated Persons or Entities
Fiscal Years 2017 and 2018**

Not Applicable

[Table 13 Exhibit 13 Information on Complaints Against Persons or Entities – Deleted](#)

Agency Program 2 of 6

- A. Provide the following information at the beginning of each program description.

Name of Program or Function: Online Digital Library for Educators (ODLE)

Location/Division: Education

Contact Name: J.E. Wolfson

Statutory Citation for Program: Senate Bill 482, Sec. 449.052 (a)(1)

- B. What is the objective of this program or function? Describe the major activities performed under this program.

The objective of the Online Digital Library for Education (ODLE) is to provide Texas educators with supplemental resources that they can use in their classrooms that are beyond the school's textbook. The ODLE is a free resource for any Texas educator and it is designed to also incorporate Texas connections whenever possible. For example, THGC Commissioner Gilbert Tuhabonye wrote and published a memoir about his experience in Burundi, so the ODLE houses excerpts of his memoir. Educators usually hear about the ODLE and sign up after speaking to the Outreach Coordinator or after having attended a THGC educator workshop.

- C. What evidence can you provide that shows the effectiveness and efficiency of this program or function? In Exhibit 12, provide a list of statistics and performance measures that best convey the effectiveness and efficiency of this program or function. Also, please provide the calculation or methodology behind each statistic or performance measure. Please do not repeat measures listed in Exhibit 2 unless necessary to understand the program or function.**

The ODLE has proven effective in that educators sign up for the free tool after its contents and how the website works are explained to them.

**Texas Holocaust and Genocide Commission
Exhibit 12: Program Statistics and Performance Measures — Fiscal Year 2018**

Table 12 Exhibit 12 Program Statistics and Performance Measures - Deleted

- D. Describe any important history regarding this program not included in the general agency history section, including how the services or functions have changed from the original intent. If the response to Section III of this report is sufficient, please leave this section blank.**

The ODLE was created through a partnership with The University of Texas at El Paso. Their team helped create the online platform which houses the various resources available for educators to peruse.

- E. List any qualifications or eligibility requirements for persons or entities affected by this program, such as licensees, consumers, landowners, for example. Provide a statistical breakdown of persons or entities affected.**

Only Texas educators are eligible to register for an account with the Online Digital Library for Educators.

- F. Describe how your program or function is administered, including a description of the processes involved in the program or function. Include flowcharts, timelines, or other illustrations as necessary to describe agency policies and procedures. Indicate how field/regional services are used, if applicable.**

The program functions quite simply. Educators hear about the ODLE from the Outreach or Education Coordinators and then they [go online to register](#). Once they are registered, the Outreach and Education Coordinators receive an e-mail stating that a person has requested access to the ODLE. Afterward, the Outreach or Education Coordinator will approve their registration (if they are in Texas and if they are an educator – they must use a valid school e-mail address when registering) and send a follow-up e-mail stating that they are now ready to use the ODLE and its resources.

- G. Identify all funding sources and amounts for the program or function, including federal grants and pass-through monies. Describe any funding formulas or funding conventions. For state funding sources, please specify (e.g., general revenue, appropriations rider, budget strategy, fees/dues).**

General revenue

- H. Identify any programs, internal or external to your agency, that provide identical or similar services or functions to the target population. Describe the similarities and differences.**

The various Holocaust museums throughout the state and the country provide various resources that teachers can utilize in their classrooms, however the ODLE is specific to Texas educators only.

- I. Discuss how the program or function is coordinating its activities to avoid duplication or conflict with the other programs listed in Question H and with the agency's customers. If applicable, briefly discuss any memorandums of understanding (MOUs), interagency agreements, or interagency contracts.**

The ODLE is only open to educators who are working in Texas schools – they must register with a school e-mail account and provide their Education Service Center Region number (1-20).

- J. If the program or function works with local, regional, or federal units of government, include a brief description of these entities and their relationship to the agency.**

Not Applicable

- K. If contracted expenditures are made through this program please provide**
- a short summary of the general purpose of those contracts overall;
 - the amount of those expenditures in fiscal year 2018;
 - the number of contracts accounting for those expenditures;
 - the method used to procure contracts;
 - top five contracts by dollar amount, including contractor and purpose;
 - the methods used to ensure accountability for funding and performance; and
 - a short description of any current contracting problems.

Not Applicable

- L. Provide information on any grants awarded by the program.**

Not Applicable

M. Are there any barriers or challenges that impede the program’s performance, including any outdated or ineffective state laws? Explain.

From time to time the ODLE will not function properly, so the THGC staff have to get University of Texas at El Paso representatives on the phone or through e-mail to let them know there are issues.

N. Provide any additional information needed to gain a preliminary understanding of the program or function.

Not Applicable

O. Regulatory programs relate to the licensing, registration, certification, or permitting of a person, business, or other entity. For each regulatory program, if applicable, describe

- why the regulation is needed;
- the scope of, and procedures for, inspections or audits of regulated entities;
- follow-up activities conducted when non-compliance is identified;
- sanctions available to the agency to ensure compliance; and
- procedures for handling consumer/public complaints against regulated entities.

Not Applicable

P. For each regulatory program, if applicable, provide detailed information on complaint investigation and resolution. Please adjust the chart headings as needed to better reflect your agency’s particular programs. If necessary to understand the data, please include a brief description of the methodology supporting each measure.

Not Applicable

**Texas Holocaust and Genocide Commission
(Regulatory Program Name)
Exhibit 13: Information on Complaints Against Regulated Persons or Entities
Fiscal Years 2017 and 2018**

Not Applicable

[Table 13 Exhibit 13 Information on Complaints Against Persons or Entities – Deleted](#)

Agency Program 3 of 6

A. Provide the following information at the beginning of each program description.

Name of Program or Function: *Texas Liberator Project*

Location/Division: *Programs*

Contact Name: *Cheyenne Perkins*

Statutory Citation for Program: *Senate Bill 482, Sec. 449.052, (a)(2)*

B. What is the objective of this program or function? Describe the major activities performed under this program.

In 2016, the THGC contracted Texas Tech University to create a digital “app” that would be used in schools to teach students about the liberation of the Nazi concentration camps in World War II. Specifically, this app would focus on liberators from Texas; prior to this, THGC contracted Baylor University’s Institute for Oral History to record the oral testimonies of 19 liberators. The project with Texas Tech University was based on these 19 interviews, with the addition of two more. The contract also included the publication of a book, *The Texas Liberators: Veteran Narratives from World War II*, and the creation of a companion website for the “app”, which would provide historical information and resources on the Holocaust.

The project grew to encompass an honor roll listing all identifiable Texas liberators (found through extensive research by the THGC), and a traveling exhibit, *The Texas Liberator: Witness to the Holocaust*.

The above materials and resources are used by educators, museums, and other organizations throughout the state of Texas, to teach about the Holocaust in general and the impact Texans had on helping to end it.

In November 2017, the THGC held a special commemoration ceremony for the Texas liberators in the Senate Chambers of the Texas State Capitol building. Liberators and their family members were honored with medallions presented by Holocaust survivors.

- C. What evidence can you provide that shows the effectiveness and efficiency of this program or function? In Exhibit 12, provide a list of statistics and performance measures that best convey the effectiveness and efficiency of this program or function. Also, please provide the calculation or methodology behind each statistic or performance measure. Please do not repeat measures listed in Exhibit 2 unless necessary to understand the program or function.**

**Texas Holocaust and Genocide Commission
Exhibit 12: Program Statistics and Performance Measures — Fiscal Year 2018**

Not Applicable

[Table 12 Exhibit 12 Program Statistics and Performance Measures - Deleted](#)

- D. Describe any important history regarding this program not included in the general agency history section, including how the services or functions have changed from the original intent. If the response to Section III of this report is sufficient, please leave this section blank.**

The original contract stipulated the creation of a digital “app,” companion website, and published book to cover the liberation of Nazi concentration camps in World War II. This was later amended to also include the creation of a traveling exhibit and the compilation of the liberator honor roll.

- E. List any qualifications or eligibility requirements for persons or entities affected by this program, such as licensees, consumers, landowners, for example. Provide a statistical breakdown of persons or entities affected.**

Not Applicable

- F. Describe how your program or function is administered, including a description of the processes involved in the program or function. Include flowcharts, timelines, or other illustrations as necessary to describe agency policies and procedures. Indicate how field/regional services are used, if applicable.**

The THGC contracted with Texas Tech University to create the project materials, and Texas Tech University had their own internal system for administering each part. The creation of the project materials is finished, and the ongoing use of the project is overseen by the Programs Coordinator.

- G. Identify all funding sources and amounts for the program or function, including federal grants and pass-through monies. Describe any funding formulas or funding conventions. For state funding sources, please specify (e.g., general revenue, appropriations rider, budget strategy, fees/dues).**

General revenue

Original contract (including digital “app”, website, compilation of book): \$170, 046.00

Book contract (including digital photography and printing costs): \$36,000.00

Copies of the traveling exhibit, as well as repairs and replacement of individual panels, were purchased separately by the THGC. We currently have three copies.

- H. Identify any programs, internal or external to your agency, that provide identical or similar services or functions to the target population. Describe the similarities and differences.**

Not Applicable

- I. Discuss how the program or function is coordinating its activities to avoid duplication or conflict with the other programs listed in Question H and with the agency's customers. If applicable, briefly discuss any memorandums of understanding (MOUs), interagency agreements, or interagency contracts.**

Not Applicable

- J. If the program or function works with local, regional, or federal units of government, include a brief description of these entities and their relationship to the agency.**

Not Applicable

- K. If contracted expenditures are made through this program please provide**
- a short summary of the general purpose of those contracts overall;
 - the amount of those expenditures in fiscal year 2018;
 - the number of contracts accounting for those expenditures;
 - the method used to procure contracts;
 - top five contracts by dollar amount, including contractor and purpose;
 - the methods used to ensure accountability for funding and performance; and
 - a short description of any current contracting problems.

This program was originally under interagency contract with Texas Tech University. The THGC maintained regular contact with the project manager at Texas Tech University, who provided updates for the Commission. The program contract was overseen by the Programs Coordinator, who also oversees the ongoing implementation of this project.

- L. Provide information on any grants awarded by the program.**

Not Applicable

- M. Are there any barriers or challenges that impede the program's performance, including any outdated or ineffective state laws? Explain.**

Not Applicable

N. Provide any additional information needed to gain a preliminary understanding of the program or function.

Not Applicable

O. Regulatory programs relate to the licensing, registration, certification, or permitting of a person, business, or other entity. For each regulatory program, if applicable, describe

- why the regulation is needed;
- the scope of, and procedures for, inspections or audits of regulated entities;
- follow-up activities conducted when non-compliance is identified;
- sanctions available to the agency to ensure compliance; and
- procedures for handling consumer/public complaints against regulated entities.

Not Applicable

P. For each regulatory program, if applicable, provide detailed information on complaint investigation and resolution. Please adjust the chart headings as needed to better reflect your agency’s particular programs. If necessary to understand the data, please include a brief description of the methodology supporting each measure.

Not Applicable

**Texas Holocaust and Genocide Commission
(Regulatory Program Name)
Exhibit 13: Information on Complaints Against Regulated Persons or Entities
Fiscal Years 2017 and 2018**

Not Applicable

Table 13 Exhibit 13 Information on Complaints Against Persons or Entities – Deleted

Agency Program 4 of 6

A. Provide the following information at the beginning of each program description.

Name of Program or Function: THGC Educator Workshops & Talks to Organizations

Location/Division: Education

Contact Name: J.E. Wolfson

Statutory Citation for Program: Senate Bill 482, Sec. 449.052 (a)(1)

B. What is the objective of this program or function? Describe the major activities performed under this program.

The objective of facilitating an educator workshop is to provide resources created and vetted by the THGC education staff to teachers in a given area so that they can better teach this information

to their students. The THGC will always note that the teachers in attendance are the experts in their classrooms, and the THGC is not there to tell them how to teach, but hopefully provide guidance and resources with Texas connections to better educate Texas students.

Teachers are normally provided with a binder of information that reviews THGC programs and also contains copies of resources that can be found on the THGC website or Online Digital Library for Educators (ODLE) that will be reviewed during the workshop. Teachers are free to ask questions and provide examples of how they approach the topic, but the THGC facilitator will also provide insight on how that methodology does or does not coincide with the United States Holocaust Memorial Museum’s [Guidelines for Teaching about the Holocaust](#). Attendees will also be able to watch primary sources such as survivor testimonies. By the end of the workshop, the THGC Education Coordinator encourages all present to sign up for a free account with our [Online Digital Library for Educators](#) that houses various resources, from videos, video clips, excerpts from memoirs, and poetry; all of these resources are free for the educators to access and supplement their classroom teaching.

- C. What evidence can you provide that shows the effectiveness and efficiency of this program or function? In Exhibit 12, provide a list of statistics and performance measures that best convey the effectiveness and efficiency of this program or function. Also, please provide the calculation or methodology behind each statistic or performance measure. Please do not repeat measures listed in Exhibit 2 unless necessary to understand the program or function.**

**Texas Holocaust and Genocide Commission
Exhibit 12: Program Statistics and Performance Measures — Fiscal Year 2018**

Program Statistics or Performance Measures	Dataset Reference Number* (if applicable)	Calculation (if applicable)	FY 2018 Target	FY 2018 Actual Performance	FY 2018 % of Annual Target
Workshop Attendance	5	Number of Attendees	230	58	-74.78%

*Table 12 Exhibit 12 Program Statistics and Performance Measures *See Exhibit 3*

- D. Describe any important history regarding this program not included in the general agency history section, including how the services or functions have changed from the original intent. If the response to Section III of this report is sufficient, please leave this section blank.**

The initial intent for THGC educator workshops was to simply hold a workshop in every Education Service Center of the state, regardless of attendance. In some instances, workshops only had three participants. Today, the THGC strives to speak to bigger audiences and to partner with organizations with similar missions. A potential workshop with Echoes & Reflections was set for November 2018, however their representative had to cancel due to maternity leave. In addition, the THGC is also not simply targeting educators within school districts or ESC Regions, but also presenting on ideas in which community organizations are interested.

- E. List any qualifications or eligibility requirements for persons or entities affected by this program, such as licensees, consumers, landowners, for example. Provide a statistical breakdown of persons or entities affected.**

Regarding Educator Workshops, the THGC's preferred audience is educators in middle and high school, however the THGC has never turned an elementary school educator away from a workshop. For community events, interest groups, and student talks, the THGC will go where it is invited and usually presents on the idea/topic that the group inviting the THGC provides, assuming the topic is related to the THGC mission.

- F. Describe how your program or function is administered, including a description of the processes involved in the program or function. Include flowcharts, timelines, or other illustrations as necessary to describe agency policies and procedures. Indicate how field/regional services are used, if applicable.**

THGC educator workshops and community event talks are organized by the Outreach Coordinator who is usually the person who first hears about interest from a school district or ESC. Oftentimes, however, when it comes to community event talks, the Education Coordinator is contacted directly by that organization. Once the THGC can coincide an appropriate time and place for an educator workshop/community event talk, the THGC will travel to the venue designated to hold the event and it takes place.

- G. Identify all funding sources and amounts for the program or function, including federal grants and pass-through monies. Describe any funding formulas or funding conventions. For state funding sources, please specify (e.g., general revenue, appropriations rider, budget strategy, fees/dues).**

The THGC utilizes its general revenue when paying for materials and venue costs to facilitate an educator workshop. In addition, travel and meal expenses (for staff only) are paid for by the agency.

The THGC will often provide various resources (books, DVDs, binder with materials, promotional items often used at conference tabling events, etc.) to each attendee, all of which are paid for by the THGC with its general revenue.

When the THGC holds an educator workshop that runs six (6) hours long, the hour lunch break has food that is paid for by the Friends of the Texas Holocaust and Genocide Commission, the non-profit attached to the THGC to help cover costs that the Commission cannot pay for by law.

- H. Identify any programs, internal or external to your agency, that provide identical or similar services or functions to the target population. Describe the similarities and differences.**

The Outreach Coordinator may provide some information to people with whom he meets during his outreach visits, but the extent of information is nothing compared to what an educator workshop or community event talk provides.

There are no other agencies that provide this type of specified educational service.

- I. Discuss how the program or function is coordinating its activities to avoid duplication or conflict with the other programs listed in Question H and with the agency's customers. If applicable, briefly discuss any memorandums of understanding (MOUs), interagency agreements, or interagency contracts.**

Not Applicable

- J. If the program or function works with local, regional, or federal units of government, include a brief description of these entities and their relationship to the agency.**

Not Applicable

- K. If contracted expenditures are made through this program please provide**
- a short summary of the general purpose of those contracts overall;
 - the amount of those expenditures in fiscal year 2018;
 - the number of contracts accounting for those expenditures;
 - the method used to procure contracts;
 - top five contracts by dollar amount, including contractor and purpose;
 - the methods used to ensure accountability for funding and performance; and
 - a short description of any current contracting problems.

Not Applicable

- L. Provide information on any grants awarded by the program.**

Not Applicable

- M. Are there any barriers or challenges that impede the program's performance, including any outdated or ineffective state laws? Explain.**

It would be helpful if the THGC were able to provide reimbursement to educators who need to travel far in order to attend an educator workshop. In July 2019, the THGC co-facilitated an educator workshop with the United States Holocaust Memorial Museum in Edinburg, Texas, however three people registered for the event from outside the Rio Grande Valley area (two from San Antonio, one from Dallas). By the time the workshop was set to begin, all four participants dropped their registration because they could not afford to make a three-day trip to attend. Had the THGC been able to reimburse lodging or mileage, it would have allowed people from other areas of the state and those who are truly interested in the topic to attend without hesitation.

N. Provide any additional information needed to gain a preliminary understanding of the program or function.

Please note that the drastic change in the number of workshops and number of people who attended said workshops dropped from Fiscal Year 2017 to Fiscal Year 2018 because the Education Coordinator was told by the Executive Director at the time that he was no longer allowed to reach out to communities, but rather they needed to reach out to him. Because of the Education Coordinator's inability to reach out to various communities throughout the state, as well as very strict travel guidelines given to him by the Executive Director (no travel day, must drive from Austin to Lubbock in the same day as workshop), the number of workshops, and consequently the number of attendees, decreased dramatically.

O. Regulatory programs relate to the licensing, registration, certification, or permitting of a person, business, or other entity. For each regulatory program, if applicable, describe

- why the regulation is needed;
- the scope of, and procedures for, inspections or audits of regulated entities;
- follow-up activities conducted when non-compliance is identified;
- sanctions available to the agency to ensure compliance; and
- procedures for handling consumer/public complaints against regulated entities.

Not Applicable

P. For each regulatory program, if applicable, provide detailed information on complaint investigation and resolution. Please adjust the chart headings as needed to better reflect your agency's particular programs. If necessary to understand the data, please include a brief description of the methodology supporting each measure.

Not Applicable

**Texas Holocaust and Genocide Commission
(Regulatory Program Name)
Exhibit 13: Information on Complaints Against Regulated Persons or Entities
Fiscal Years 2017 and 2018**

Not Applicable

[Table 13 Exhibit 13 Information on Complaints Against Persons or Entities – Deleted](#)

Agency Program 5 of 6

A. Provide the following information at the beginning of each program description.

Name of Program or Function: THGC Non-Profit Grant

Location/Division: Programs

Contact Name: Cheyanne Perkins

Statutory Citation for Program: Texas Administrative Code, Title 13, Part 9, Chapter 191

B. What is the objective of this program or function? Describe the major activities performed under this program.

The purpose of the THGC’s non-profit grant program is to ensure that funds are available for Holocaust- and genocide-related projects carried out by non-profit organizations headquartered within the State of Texas.

Between 2013 and 2018, the THGC offered one cycle per year, at a maximum of \$10,000.00 per project. Since the summer of 2018, the THGC has been offering at least two cycles per year—spring and fall—along with summer cycles on an as-needed basis. The caps for many of these projects have been increased to \$25,000.00, in an effort to provide even greater assistance to recipients.

C. What evidence can you provide that shows the effectiveness and efficiency of this program or function? In Exhibit 12, provide a list of statistics and performance measures that best convey the effectiveness and efficiency of this program or function. Also, please provide the calculation or methodology behind each statistic or performance measure. Please do not repeat measures listed in Exhibit 2 unless necessary to understand the program or function.

**Texas Holocaust and Genocide Commission
Exhibit 12: Program Statistics and Performance Measures — Fiscal Year 2018**

Program Statistics or Performance Measures	Dataset Reference Number* (if applicable)	Calculation (if applicable)	FY 2018 Target	FY 2018 Actual Performance	FY 2018 % of Annual Target
Number of Grant Recipients	2	Number of Recipients	6	5	-16%
Total Funds Awarded	N/A	N/A	N/A	\$64,005.00	N/A

Table 12 Exhibit 12 Program Statistics and Performance Measures *See Exhibit 3

- D. Describe any important history regarding this program not included in the general agency history section, including how the services or functions have changed from the original intent. If the response to Section III of this report is sufficient, please leave this section blank.**

Not Applicable

- E. List any qualifications or eligibility requirements for persons or entities affected by this program, such as licensees, consumers, landowners, for example. Provide a statistical breakdown of persons or entities affected.**

All applicants must be verified non-profits headquartered within the State of Texas.

- F. Describe how your program or function is administered, including a description of the processes involved in the program or function. Include flowcharts, timelines, or other illustrations as necessary to describe agency policies and procedures. Indicate how field/regional services are used, if applicable.**

The Programs Coordinator oversees the entire grant process, including the creation of application materials; processing of applications; scoring procedures (creation of scoring materials, assembling scoring committee, making recommendations to the Commission); processing of recipients' quarterly reports; processing of final reports and financial information; and submission of payment documentation to the Texas Historical Commission, so that recipients may be reimbursed.

Applications for the fall grant are due in September of each year, and the award cycle runs November through October. Applications for the spring grant are due in March of each year, and the award cycle runs May through April. When summer cycles are applicable, the award cycle typically runs August through July.

- G. Identify all funding sources and amounts for the program or function, including federal grants and pass-through monies. Describe any funding formulas or funding conventions. For state funding sources, please specify (e.g., general revenue, appropriations rider, budget strategy, fees/dues).**

General revenue

- H. Identify any programs, internal or external to your agency, that provide identical or similar services or functions to the target population. Describe the similarities and differences.**

Not Applicable

- I. **Discuss how the program or function is coordinating its activities to avoid duplication or conflict with the other programs listed in Question H and with the agency's customers. If applicable, briefly discuss any memorandums of understanding (MOUs), interagency agreements, or interagency contracts.**

Not Applicable

- J. **If the program or function works with local, regional, or federal units of government, include a brief description of these entities and their relationship to the agency.**

Not Applicable

- K. **If contracted expenditures are made through this program please provide**
- **a short summary of the general purpose of those contracts overall;**
 - **the amount of those expenditures in fiscal year 2018;**
 - **the number of contracts accounting for those expenditures;**
 - **the method used to procure contracts;**
 - **top five contracts by dollar amount, including contractor and purpose;**
 - **the methods used to ensure accountability for funding and performance; and**
 - **a short description of any current contracting problems.**

Not Applicable

- L. **Provide information on any grants awarded by the program.**

2018 Non-Profit Grant Recipients

El Paso Holocaust Museum and Study Center: El Paso, TX

Project Name: Teaching the Holocaust Educators' Conference
Award Amount: \$6,765.00
Grant Cycle: original January-December cycle

Holocaust Museum Houston

Project Name: Genocide Awareness Month
Award Amount: \$9,740.00
Grant Cycle: Original January-December Cycle

Holocaust Museum Houston

Project Name: Spanish Language iBook Alignment
Award Amount: \$10,000.00
Grant Cycle: Original January-December Cycle

Dallas Holocaust Museum/Center for Education and Tolerance

Project Name: Conservation of Textiles and Boxcar Renovation

Award Amount: \$25,000.00

Grant Cycle: Summer (August 2018-July 2019)

Holocaust Museum Houston

Project Name: iPad Curriculum Trunk Program/iPad Maintenance

Award Amount: \$12,500.00

Grant Cycle: Summer (August 2018-July 2019)

M. Are there any barriers or challenges that impede the program's performance, including any outdated or ineffective state laws? Explain.

The fact that all recipient grant expenditures are reimbursable, rather than eligible for payment advances, makes it difficult for smaller institutions to take part in our grant program. Many projects also include some food/beverage component, whether it is providing meals for conference attendees or refreshments for grant project-related events. Currently, we are unable to reimburse for any food or beverage costs, nor can we count them as in-kind contributions. This presents another difficulty for many smaller non-profits that have limited resources.

N. Provide any additional information needed to gain a preliminary understanding of the program or function.

Not Applicable

- O. Regulatory programs relate to the licensing, registration, certification, or permitting of a person, business, or other entity. For each regulatory program, if applicable, describe**
- why the regulation is needed;
 - the scope of, and procedures for, inspections or audits of regulated entities;
 - follow-up activities conducted when non-compliance is identified;
 - sanctions available to the agency to ensure compliance; and
 - procedures for handling consumer/public complaints against regulated entities.

Not Applicable

- P. For each regulatory program, if applicable, provide detailed information on complaint investigation and resolution. Please adjust the chart headings as needed to better reflect your agency's particular programs. If necessary to understand the data, please include a brief description of the methodology supporting each measure.

Not Applicable

**Texas Holocaust and Genocide Commission
(Regulatory Program Name)
Exhibit 13: Information on Complaints Against Regulated Persons or Entities
Fiscal Years 2017 and 2018**

Not Applicable

[Table 13 Exhibit 13 Information on Complaints Against Persons or Entities – Deleted](#)

Agency Program 6 of 6

- A. Provide the following information at the beginning of each program description.

Name of Program or Function: Traveling Exhibits

Location/Division: Programs

Contact Name: Cheyanne Perkins

Statutory Citation for Program: Senate Bill 482, Sec. 449.052, (a)(2)

- B. What is the objective of this program or function? Describe the major activities performed under this program.

Since 2017, the THGC has been consistently traveling exhibits throughout the state at no cost to host sites. The purpose of the traveling exhibits is to make information about the Holocaust and genocides available to populations that may not have the chance to travel to museums or other educational institutions.

The first exhibit, *Vedem Underground*, followed the story of a group of Jewish teenagers who ran a secret resistance magazine in the Terezin Ghetto (under Nazi-occupied Czechoslovakia). *Vedem Underground* was hosted by six different sites between April 2017 and April 2018.

The Texas Liberator: Witness to the Holocaust has been regularly displayed at many locations since November 2017, when it was hosted at the State Capitol building. Several other locations are planned for upcoming Fiscal Year 2020.

- C. What evidence can you provide that shows the effectiveness and efficiency of this program or function? In Exhibit 12, provide a list of statistics and performance measures that best convey the effectiveness and efficiency of this program or function. Also, please provide the calculation or methodology behind each statistic or performance measure. Please do not repeat measures listed in Exhibit 2 unless necessary to understand the program or function.**

**Texas Holocaust and Genocide Commission
Exhibit 12: Program Statistics and Performance Measures — Fiscal Year 2018**

Program Statistics or Performance Measures	Dataset Reference Number* (if applicable)	Calculation (if applicable)	FY 2018 Target	FY 2018 Actual Performance	FY 2018 % of Annual Target
Texas Liberator Exhibit Host Sites	1	Number of Venues	N/A	2	100%
Vedem Exhibit Host Sites	1	Number of Venues	2	4	50%

Table 12 Exhibit 12 Program Statistics and Performance Measures *See Exhibit 3

- D. Describe any important history regarding this program not included in the general agency history section, including how the services or functions have changed from the original intent. If the response to Section III of this report is sufficient, please leave this section blank.**

Not Applicable

- E. List any qualifications or eligibility requirements for persons or entities affected by this program, such as licensees, consumers, landowners, for example. Provide a statistical breakdown of persons or entities affected.**

Not Applicable

- F. Describe how your program or function is administered, including a description of the processes involved in the program or function. Include flowcharts, timelines, or other illustrations as necessary to describe agency policies and procedures. Indicate how field/regional services are used, if applicable.**

The Programs Coordinator oversees the upkeep and inventory of the exhibit panels; the ordering of repairs and replacements; scheduling host venues; creation and execution of borrowing agreements; moving arrangements (if applicable); and the set-up and take-down of the exhibits at the host venues. The Outreach Coordinator assists with the moving, set-up, and take-down of the exhibits, and creates and maintains relationships with potential and actual venues throughout the state.

- G. Identify all funding sources and amounts for the program or function, including federal grants and pass-through monies. Describe any funding formulas or funding conventions. For state funding sources, please specify (e.g., general revenue, appropriations rider, budget strategy, fees/dues).**

General revenue

- H. Identify any programs, internal or external to your agency, that provide identical or similar services or functions to the target population. Describe the similarities and differences.**

Not Applicable

- I. Discuss how the program or function is coordinating its activities to avoid duplication or conflict with the other programs listed in Question H and with the agency's customers. If applicable, briefly discuss any memorandums of understanding (MOUs), interagency agreements, or interagency contracts.**

Not Applicable

- J. If the program or function works with local, regional, or federal units of government, include a brief description of these entities and their relationship to the agency.**

Not Applicable

- K. If contracted expenditures are made through this program please provide**
- a short summary of the general purpose of those contracts overall;
 - the amount of those expenditures in fiscal year 2018;
 - the number of contracts accounting for those expenditures;
 - the method used to procure contracts;
 - top five contracts by dollar amount, including contractor and purpose;
 - the methods used to ensure accountability for funding and performance; and
 - a short description of any current contracting problems.

Exhibit Copies: \$18,787.57

The THGC contracted with Slate Group in Lubbock, TX after conducting a CMBL search and not finding a better alternative. Slate Group is the business used by the Museum of Texas Tech University for their exhibit needs.

Exhibit Moving: \$7,416.00

The THGC contracted Advantage Moving in Austin, TX to move our exhibits, after conducting a CMBL search and not finding a better alternative.

L. Provide information on any grants awarded by the program.

Not Applicable

M. Are there any barriers or challenges that impede the program's performance, including any outdated or ineffective state laws? Explain.

Not Applicable

N. Provide any additional information needed to gain a preliminary understanding of the program or function.

Not Applicable

O. Regulatory programs relate to the licensing, registration, certification, or permitting of a person, business, or other entity. For each regulatory program, if applicable, describe

- why the regulation is needed;
- the scope of, and procedures for, inspections or audits of regulated entities;
- follow-up activities conducted when non-compliance is identified;
- sanctions available to the agency to ensure compliance; and
- procedures for handling consumer/public complaints against regulated entities.

Not Applicable

P. For each regulatory program, if applicable, provide detailed information on complaint investigation and resolution. Please adjust the chart headings as needed to better reflect your agency's particular programs. If necessary to understand the data, please include a brief description of the methodology supporting each measure.

Not Applicable

**Texas Holocaust and Genocide Commission
(Regulatory Program Name)
Exhibit 13: Information on Complaints Against Regulated Persons or Entities
Fiscal Years 2017 and 2018**

Not Applicable

[Table 13 Exhibit 13 Information on Complaints Against Persons or Entities – Deleted](#)

A. Provide the following information at the beginning of each program description.

Name of Program or Function: Agency Programs Funded by Friends of the Texas Holocaust and Genocide Commission

Location/Division: Education & Programs

Contact Name: Christian Acevedo, Cheyanne Perkins, J.E. Wolfson

Statutory Citation for Program: N/A

The Texas Holocaust and Genocide Commission regularly offers programs that are administered by our non-profit organization, Friends of the Texas Holocaust and Genocide Commission. These include the following:

Annual student contest

Each year, the THGC holds a student contest for the purposes of interacting with Texas students and helping them learn about the Holocaust and genocides. In Fiscal Year 2018, the contest was open to all Texas students in grades 3 through 12, and asked students to respond to a given prompt through essays or videos. The THGC received 126 entries, and Friends of the Texas Holocaust and Genocide Commission conferred 28 awards in the total amount of \$4,950.00.

Annual educator grant

The Friends of the Texas Holocaust and Genocide Commission offers a grant specifically for educators in the State of Texas in an effort to make teaching about the Holocaust and genocides more accessible. Awards are granted in amounts up to \$1,000.00 per project. In Fiscal Year 2018, the Friends of the THGC awarded three grants in the total amount of \$3,000.00.

Annual Dr. Anna Steinberger Outstanding Educator Award

The Dr. Anna Steinberger Outstanding Educator Award exists to support the efforts of educators who teach about the Holocaust and genocides. One educator is chosen each year to receive an award of \$1,000.00. Fiscal Year 2018 was the second year that the award was given.

VIII. Statutory Authority and Recent Legislation

- A. Fill in the following charts, listing citations for all state and federal statutes that grant authority to or otherwise significantly impact your agency. Do not include general state statutes that apply to all agencies, such as the Public Information Act, the Open Meetings Act, or the Administrative Procedure Act. Provide information on Attorney General opinions from FY 2013–2018, or earlier significant Attorney General opinions, that affect your agency’s operations.

Texas Holocaust and Genocide Commission
Exhibit 14: Statutes / Attorney General Opinions

Statutes

Citation / Title	Authority / Impact on Agency <i>(e.g., “provides authority to license and regulate nursing home administrators”)</i>
Senate Bill 482	Created Texas Holocaust and Genocide Commission
Remarks on Daesh and Genocide	Allowed the THGC to recognize and educate about this genocide
Senate Bill 1828	Created <i>Holocaust Remembrance Week</i> and charged the THGC with creating and approving resources that Texas public schools could use during the week designated by the Governor

Table 14 Exhibit 14 Statutes

Attorney General Opinions

Attorney General Opinion No.	Impact on Agency
N/A	N/A

Table 15 Exhibit 14 Attorney General Opinions

- B. Provide a summary of significant legislation regarding your agency by filling in the charts below or attaching information already available in an agency-developed format. Briefly summarize the key provisions. For bills that did not pass but were significant, briefly explain the key provisions and issues that resulted in failure of the bill to pass (e.g., opposition to a new fee, or high cost of implementation). Place an asterisk next to bills that could have a major impact on the agency. *See Exhibit 15 Example.*

Not Applicable

**Texas Holocaust and Genocide Commission
Exhibit 15: 86th Legislative Session**

Legislation Enacted

Bill Number	Author	Summary of Key Provisions
N/A	N/A	N/A

Table 16 Exhibit 15 Legislation Enacted 86th Leg

Legislation Not Passed

Bill Number	Author	Summary of Key Provisions / Reason Bill Did Not Pass
N/A	N/A	N/A

Table 17 Exhibit 15 Legislation Not Passed 86th Leg

IX. Major Issues

Major Issue 1 of 3 – Definition of the Holocaust

A. Brief Description of Issue

In [Sec. 449.001 \(3\)](#) of the Texas Holocaust and Genocide Commission’s enabling legislation, as well as [Title 13 Part 9 Chapter 191 Rule §191.1 \(4\)](#) of the Texas Administrative Code, the Holocaust is defined as follows:

“Holocaust” means the killing of approximately six million Jews and millions of other persons during World War II by the National Socialist German Workers’ Party (Nazis) and Nazi collaborators as part of a state-sponsored, systematic program of genocide and other actions of persecution, discrimination, violence, or other human rights violations committed by the Nazis and Nazi collaborators against those persons.

This definition does not conform to the scholarly [definition](#) of the Holocaust, which is used by the United States Holocaust Memorial Museum:

The Holocaust was the systematic, bureaucratic, state-sponsored persecution and murder of approximately six million Jews by the Nazi regime and its collaborators. During the era of the Holocaust, German authorities also targeted other groups because of their perceived “racial inferiority”: Roma (Gypsies), the disabled, and some of the Slavic peoples (Poles, Russians, and others). Other groups were persecuted on political, ideological, and behavioral grounds, among them Communists, Socialists, Jehovah’s Witnesses, and homosexuals.

According to THGC Commissioner David Patterson, PhD, Hillel A. Feinberg Chair in Holocaust Studies at the Ackerman Center for Holocaust Studies at the University of Texas at Dallas states:

The term *Holocaust* is not a designation for every evil that occurred under Nazi rule. Among scholars and survivors, the *Holocaust* is known as the *Churban*, the *Shoah*, and the Final Solution to the *Jewish* Question. Winston Churchill called it “a crime without a name.” The poet Paul Celan referred to it as “that which happened.” In Germany it is known as *die Judenvernichtung*, or “the annihilation of the Jews.” The Nazis themselves stated that the aim of the extermination of the Jews was the extermination of Judaism, of the God of Abraham and the Torah of Moses. Indeed, they ventured into the Arctic, to Tromsø, to track down and kill every Jew, every witness to the Jewish tradition. Therefore, the term *Holocaust* is in a category of its own. The remembrance of the Holocaust brings with it a responsibility not to de-Judaize the Holocaust by obscuring what the Nazis themselves said they set out to annihilate.

B. Discussion

In terms of the [Guidelines for Teaching about the Holocaust](#), one is supposed to define what the Holocaust is. The issue at hand literally affects the Texas Holocaust and Genocide Commission's audience of educators, students, and the general public of the state. The THGC is charged to educate about both the Holocaust and genocides, however in order to employ best practices in education, the THGC must use the definition that is commonly accepted in Holocaust studies. This is especially important with the advent of Holocaust Remembrance Week; it is essential that the THGC offer the clearest and best definition of the Holocaust to all those with whom we make connections. Regarding previous legislation: Senate Bill 482 which established the THGC, as well as Senate Bill 1828 which created Holocaust Remembrance Week, are both directly affected since they both list the aforementioned definition within the legislation.

C. Possible Solutions and Impact

The THGC suggests that the definition used by the United States Holocaust Memorial Museum and scholars in Holocaust studies be adopted and replace the current definition in Senate Bill 482 and the Texas Administrative Code. Adopting this definition will better serve Texas students by pointing educators towards best practice in defining the Holocaust.

Major Issue 2 of 3 – THGC Grant Rule

A. Brief Description of Issue

The THGC would appreciate more clarification on how grant funds can be used to cover travel expenses for educators traveling to professional development that is either facilitated by the THGC, or another entity that is related to the THGC's mission. The THGC would like to provide grant funds for this purpose because the Administrative Code is not clear. Currently, the Administrative Code states in [Title 13 Part 9 Chapter 191 Rule §191.8](#) (d)(4) that "transportation/travel for project participants or non-grant funded personnel" will not be funded.

B. Discussion

This section of the Texas Administrative Code would affect educators if it is clarified to state that the THGC is able to award them grant funds for relevant professional development opportunities. While what the Code currently states does not negatively impact anyone, it could actually be changed to have a positive impact on the number of Texas educators that the THGC can potentially reach.

C. Possible Solutions and Impact

The THGC recommends that the Texas Administrative Code eliminate Title 13 Part 9 Chapter 191 Rule §191.8 (d)(4) so that it longer prohibits Texas educators from applying for grant money to cover the cost of attending relevant professional development. The THGC would be in a position

to utilize more grant money and provide greater accessibility for educators, extending the reach the THGC currently makes.

Major Issue 3 of 3 – Geographic Distribution of THGC Commissioners

A. Brief Description of Issue

The THGC’s enabling legislation states in Sec. 449.005 (c)(2) that “appointments of public members to the commission shall be made: so that each geographic area of this state is represented on the commission.” Unfortunately, as Attachment 14_Maps shows, the geographic makeup of THGC commissioners is limited to five areas of the state, or six different counties of Texas’ 254. The THGC staff have been told on various occasions while traveling for work that it is unfortunate that no one from the southern portion of the state is sitting as a commissioner. In addition, it should also be noted that aside from Burundi genocide survivor, Gilbert Tuhabonye, there is not one person of color that serves as a commissioner.

B. Discussion

THGC staff are concerned that the geographic diversity, or lack thereof, on the commission creates a sense that people might perceive the Commission to only care about major metropolitan areas. The majority of THGC commissioners (93% or 14 of 15) represent the five most populous cities in Texas: Houston, San Antonio, Dallas, Austin, and Fort Worth.

The THGC’s staff understands that individual commissioners are not at fault and that they are not in control, considering that they are appointed by the Governor, Lieutenant Governor, or Speaker of the House. THGC staff does want to convey, however, that people generally ask and want to know why there is no representation from their areas despite the mission of the THGC: to educate the Texas public about the Holocaust and genocides. Furthermore, as one of our goals is to reach communities that are not typically sought after in order to provide them with programs and education resources, the geographic makeup of the commission should be as diverse as the communities we are attempting to reach.

C. Possible Solutions and Impact

The THGC recommends that the appointment manager offices of the Governor, Lieutenant Governor, and Speaker of the House make strong efforts to follow the guidelines of Senate Bill 482 Sec. 449.005 (c)(2). It is also important that the appointment manager offices maintain effective communication with each other so that each office knows from which areas of Texas the other offices are appointing commissioners. Furthermore, it would be very efficient and helpful to the THGC if commissioners whose terms expire are either granted another term or are replaced by new appointments. As mentioned earlier in this S.E.R., commissioners’ terms can expire and they are not replaced with new appointments for several years.

X. Other Contacts

- A. Fill in the following charts with updated information on people with an interest in your agency, and be sure to include the most recent email address.

**Texas Holocaust and Genocide Commission
Exhibit 16: Contacts**

Interest Groups

(groups affected by agency actions or that represent others served by or affected by agency actions)

Group or Association Name/ Contact Person	Address	Telephone	Email Address
100 th Armenian Genocide Commemoration Committee of Texas Mihran Aroian Chairman	N/A	512.302.0393	mihran@aroian.com
Texas Holocaust Scholars Network Dr. Tatjana Lichtenstein Director	Schusterman Center for Jewish Studies University of Texas at Austin RLP 2.402 305 E. 23 rd St. B3600 Austin, TX 78712	737.701.0600	lichtens@austin.utexas.edu

Table 18 Exhibit 16 Interest Groups

Interagency, State, or National Associations

(that serve as an information clearinghouse or regularly interact with your agency)

Group or Association Name/ Contact Person	Address	Telephone	Email Address
Association of Holocaust Organizations Dr. William L. Shulman President	P.O. Box 230317 Hollis, NY 11423	516.582.4571	ahoinfo@att.net
Dallas Holocaust and Human Rights Museum Mary Pat Higgins President & CEO	300 N. Houston St. Dallas, TX 75202	469.399.5198	mphiggins@dallasholocaustmuseum.org
El Paso Holocaust Museum & Study Center Jamie Flores Executive Director	715 N. Oregon St. El Paso, TX 79902	915.351.0048 Ext. 24	jamie@elpasoholocaustmuseum.org

Group or Association Name/ Contact Person	Address	Telephone	Email Address
Holocaust Memorial Museum San Antonio Julie Tzucker Education Coordinator	12500 NW Military Hwy. San Antonio, TX 78231	210.302.6812	tzuckerj@jfsatx.org
Holocaust Museum Houston Kelly Zúñiga, EdD President & CEO	5401 Caroline St. Houston, TX 77004	713.527.1607	kzuniga@hnh.org
United States Holocaust Memorial Museum Christina Chavarría Program Coordinator	100 Raoul Wallenberg Pl. SW Washington, DC 20024	202.488.0466	cchavarria@ushmm.org

Table 19 Exhibit 16 Interagency, State, and National Association

Liaisons at Other State Agencies

(with which your agency maintains an ongoing relationship, e.g., the agency's assigned analyst at the Legislative Budget Board, or attorney at the Attorney General's office)

Agency Name / Relationship / Contact Person	Address	Telephone	Email Address
Office of the Attorney General Assigned Legal Counsel Kimberly Fuchs	300 W. 15 th St. Austin, TX 78701	512.475.4195	kimberly.fuchs@oag.texas.gov
Texas Education Agency Ex Officio Agency Liaison Shelly Ramos	1701 N. Congress Ave. Austin, TX 78701	512.463.9581	shelly.ramos@tea.state.tx.us
Texas Higher Education Coordinating Board Ex Officio Agency Liaison Allen Michie, PhD	P.O. Box 12788 Austin, TX 78711	512.427.6518	allen.michie@thecb.state.tx.us
Texas Veterans Commission Ex Officio Agency Liaison Bryce Dubee	P.O. Box 12277 Austin, TX 78711	512.463.8914	bryce.dubee@tvc.texas.gov

Table 20 Exhibit 16 Liaisons at Other State Agencies

XI. Additional Information

- A. Texas Government Code, Section 325.0075 requires agencies under review to submit a report about their reporting requirements to Sunset with the same due date as the SER. Include a list of each agency-specific report that the agency is required by statute to prepare and an evaluation of the need for each report based on whether factors or conditions have changed since the statutory requirement was put in place. Please do not include general reporting requirements applicable to all agencies, reports that have an expiration date, routine notifications or notices, posting requirements, federally mandated reports, or reports required by G.A.A. rider. If the list is longer than one page, please include it as an attachment. See Exhibit 17 Example.**

Not Applicable

**Texas Holocaust and Genocide Commission
Exhibit 17: Evaluation of Agency Reporting Requirements**

Not Applicable

[Table 21 Exhibit 17 Agency Reporting Requirements - Deleted](#)

- B. Does the agency’s statute use "person-first respectful language" as required by Texas Government Code, Section 325.0123? Please explain and include any statutory provisions that prohibit these changes.**

Yes, our Public Information and Education Department reviews all agency publications to ensure compliance.

- C. Please describe how your agency receives and investigates complaints made against the agency.**

Not applicable for the Texas Holocaust and Genocide Commission; the Texas Holocaust and Genocide Commission is incorporated in the Texas Historical Commission report.

Fill in the following chart detailing information on complaints regarding your agency. Do not include complaints received against people or entities you regulate.

**Texas Holocaust and Genocide Commission
Exhibit 18: Complaints Against the Agency — Fiscal Years 2017 and 2018**

	Fiscal Year 2017	Fiscal Year 2018
Number of complaints received	0	0
Number of complaints resolved	N/A	N/A
Number of complaints dropped / found to be without merit	N/A	N/A
Number of complaints pending from prior years	0	0
Average time period for resolution of a complaint	N/A	N/A

[Table 22 Exhibit 18 Complaints Against the Agency](#)

- D. Fill in the following charts detailing your agency’s Historically Underutilized Business (HUB) purchases. See Exhibit 19 Example. Sunset is required by law to review and report this information to the Legislature.**

Not applicable for the Texas Holocaust and Genocide Commission; the Texas Holocaust and Genocide Commission is incorporated in the Texas Historical Commission report.

**Texas Holocaust and Genocide Commission
Exhibit 19: Purchases from HUBs**

Fiscal Year 2016 – Not Applicable

[Table 23 Exhibit 19 HUB Purchases for FY 2016 - Deleted](#)

Fiscal Year 2017 – Not Applicable

[Table 24 Exhibit 19 HUB Purchases for FY 2017 - Deleted](#)

Fiscal Year 2018 – Not Applicable

[Table 25 Exhibit 19 HUB Purchases for FY 2018 - Deleted](#)

- E. Does your agency have a HUB policy? How does your agency address performance shortfalls related to the policy? (Texas Government Code, Section 2161.003; TAC Title 34, Part 1, Rule 20.286c)**

Yes, the Texas Historical Commission (THC) has a HUB policy. The Texas Holocaust and Genocide Commission (THGC) HUB program is incorporated in the THC program. The Texas Historical Commission (THC) is committed to promoting and increasing contract opportunities with HUBs directly and indirectly through subcontract opportunities. The THC will encourage the use of HUBs by implementing policies focusing on vendor outreach, education, and recruitment. The THC will also work aggressively in staff education, training and methods of communication and distribution of HUB related information. In our efforts to build a strong HUB program, the THC strives to ensure a good faith effort to utilize HUBs in all procurement opportunities.

The THC review performance shortfalls annually to help determine potential opportunities for the next fiscal year.

- F. For agencies with contracts valued at \$100,000 or more: Does your agency follow a HUB subcontracting plan to solicit bids, proposals, offers, or other applicable expressions of interest for subcontracting opportunities available for contracts of \$100,000 or more? (Texas Government Code, Section 2161.252; TAC Title 34, Part 1, Rule 20.285)**

Yes, this requirement is part of our solicitation packages for all solicitations with an expected value of \$100,000 or more, which includes potential amendments.

G. For agencies with biennial appropriations exceeding \$10 million, answer the following HUB questions.

Not applicable for the Texas Holocaust and Genocide Commission; the Texas Holocaust and Genocide Commission is incorporated in the THC report.

- 1. Do you have a HUB coordinator? If yes, provide name and contact information. (Texas Government Code, Section 2161.062; TAC Title 34, Part 1, Rule 20.296)**

Updated Information from the Texas Historical Commission

HUB Coordinator

Darryl Gaona, Chief Procurement Officer / HUB Coordinator
512.463.7748
darryl.gaona@thc.texas.gov

- 2. Has your agency designed a program of HUB forums in which businesses are invited to deliver presentations that demonstrate their capability to do business with your agency? (Texas Government Code, Section 2161.066; TAC Title 34, Part 1, Rule 20.297)**

Texas Holocaust and Genocide Commission program is incorporated within the Texas Historical Commission program.

- 3. Has your agency developed a mentor-protégé program to foster long-term relationships between prime contractors and HUBs and to increase the ability of HUBs to contract with the state or to receive subcontracts under a state contract? (Texas Government Code, Section 2161.065; TAC Title 34, Part 1, Rule 20.298)**

Texas Holocaust and Genocide Commission program is incorporated within the Texas Historical Commission program.

- H. Fill in the charts below detailing your agency's Equal Employment Opportunity (EEO) statistics. See Exhibit 20 Example. Sunset is required by law to review and report this information to the Legislature. Please use only the categories provided below. For example, some agencies use the classification "paraprofessionals," which is not tracked by the state civilian workforce. Please reclassify all employees within the appropriate categories below.**

**Texas Historical Commission
Exhibit 20: Equal Employment Opportunity Statistics**

The staff of the Texas Holocaust and Genocide Commission (THGC) rolls-up into the statistics of the Texas Historical Commission (THC).

The EEO Statistics for the THGC for FY19 consist of:
Total Positions: 5

Officials/Administration:

One (1) Hispanic male

Professional:

One (1) Hispanic male

One (1) Hispanic female

Total Females = Three (3) female employees

1. Officials / Administration

Year	Total Number of Positions	Percent African-American	Statewide Civilian Workforce Percent	Percent Hispanic	Statewide Civilian Workforce Percent	Percent Female	Statewide Civilian Workforce Percent
2016	10	0%	7.4%	10%	22.1%	30%	37.4%
2017	12	0%	7.4%	8.3%	22.1%	33.3%	37.4%
2018	13	0%	7.4%	15.4%	22.1%	23%	37.4%

Table 26 Exhibit 20 EEO Statistics for Officials/Administration

2. Professional

Year	Total Number of Positions	Percent African-American	Statewide Civilian Workforce Percent	Percent Hispanic	Statewide Civilian Workforce Percent	Percent Female	Statewide Civilian Workforce Percent
2016	143	2.1%	10.4%	4.9%	19.3%	59.4%	55.3%
2017	141	1.4%	10.4%	9.9%	19.3%	61.7%	55.3%
2018	168	1.8%	10.4%	11.3%	19.3%	62.5%	55.3%

Table 27 Exhibit 20 EEO Statistics for Professionals

3. Technical

Year	Total Number of Positions	Percent African-American	Statewide Civilian Workforce Percent	Percent Hispanic	Statewide Civilian Workforce Percent	Percent Female	Statewide Civilian Workforce Percent
2016	0	0%	14.4%	0%	27.2%	0%	55.3%
2017	0	0%	14.4%	0%	27.2%	0%	55.3%
2018	0	0%	14.4%	0%	27.2%	0%	55.3%

Table 28 Exhibit 20 EEO Statistics for Technical

4. Administrative Support

Year	Total Number of Positions	Percent African-American	Statewide Civilian Workforce Percent	Percent Hispanic	Statewide Civilian Workforce Percent	Percent Female	Statewide Civilian Workforce Percent
2016	39	5.1%	14.8%	23.1%	34.8%	84.6%	72.1%
2017	35	2.8%	14.8%	20%	34.8%	85.7%	72.1%
2018	41	4.87%	14.8%	24.4%	34.8%	90%	72.1%

Table 29 Exhibit 20 EEO Statistics for Administrative Support

5. Service / Maintenance

Year	Total Number of Positions	Percent African-American	Statewide Civilian Workforce Percent	Percent Hispanic	Statewide Civilian Workforce Percent	Percent Female	Statewide Civilian Workforce Percent
2016	38	7.9%	13.0%	21.1%	54.1%	7.9%	51.0%
2017	28	10.7%	13.0%	21.4%	54.1%	0%	51.0%
2018	31	9.67%	13.0%	29.03%	54.1%	0%	51.0%

Table 30 Exhibit 20 EEO Statistics for Service and Maintenance

6. Skilled Craft

Year	Total Number of Positions	Percent African-American	Statewide Civilian Workforce Percent	Percent Hispanic	Statewide Civilian Workforce Percent	Percent Female	Statewide Civilian Workforce Percent
2016	0	0%	10.6%	0%	50.7%	0%	11.6%
2017	0	0%	10.6%	0%	50.7%	0%	11.6%
2018	0	0%	10.6%	0%	50.7%	0%	11.6%

Table 31 Exhibit 20 EEO Statistics for Skilled Craft

I. Does your agency have an equal employment opportunity policy? How does your agency address performance shortfalls related to the policy?

The agency has an equal employment opportunity policy that states all employees receive equal opportunity in accordance with individual job-related qualifications. Personnel actions will be administered without regard to race, color, religion, gender, sexual orientation, national origin, age, genetic information or disability. Equal opportunity includes, but is not limited to employment, reclassification, promotion, demotion, transfer, rate of pay and selection for training.

The agency follows fair hiring practices and seeks to recruit members of historically underrepresented groups at all levels through our on-going diversity initiatives. Although improvement has been made, particularly in offering opportunities for women, the agency still

has progress to make in hiring of African Americans, Hispanics and people with disabilities. The agency is focused on recruiting, retaining, and developing a diverse workforce that reflects the state's population.

The fields of historic preservation and cultural resource management struggle with representing the experiences, history and places of minority groups in the United States. The THC recognizes this long-standing gap in historic preservation and is committed to advancing diverse participation in Texas preservation activities, as well as focusing on underrepresented stories and sites to ensure that an inclusive history is communicated. THC works closely with the Friends of the Texas Historical Commission in promoting and implementing a diversity internship program and scholarship fund to better identify and attract qualified minorities to seek careers in the historic preservation profession. In addition, THC's human resources department annually participates in job fairs and college campus recruitment events to solicit and attract minority candidates for agency job positions.

The agency strives to maintain a high-quality, well-educated, diverse workforce with the skills vital to accomplishing its mission and goals. The agency performs ongoing analysis of workforce skills needed to reach our goals and objectives. Every attempt will be made to train replacement staff in critical agency tasks before staff members leave the agency. For positions with staff that are eligible to retire in the near future, the agency identifies employees who can be developed for those positions to increase continuity of knowledge.

The THC will continue to focus on hiring multi-talented professionals, with expertise and experience in historic preservation, architecture, archeology, history, historic site management, heritage tourism development, economic development, museum services, computer science, accounting, purchasing, human resources, project design, communications, public relations, and graphic design.

Goals to Address Workforce Competency

- Agency processes will be evaluated on an annual basis and changes made when deemed necessary.
- Retention programs will include staff development through ongoing training, and awards and recognition at agency-wide meetings.
- Recruitment plans will include the targeted posting of jobs through professional networks, professional associations, on the agency's website, and the Work-in-Texas site, contacting outlets that reach underrepresented EEO populations, participating in job fairs, and offering internships through our very successful diversity internship program.
- Career development programs will include training for job skills, promotions from within, and cross-training skills.
- The agency will develop leaders within the organization by encouraging staff to attend leadership training, such as the governor's Management Development Programs.

XII. Agency Comments

Firstly, THGC staff would appreciate the Sunset Committee's understanding in that we are in a period of transition. The former THGC Executive Director left our office on June 10, 2019 in order to attend military training until June 16th, then vacationed from June 17th – June 26th. On June 27th he informed us that at noon, June 28th, he would no longer be working with the THGC. In essence, THGC professional staff have been working diligently since June 10th to ensure that all THGC programming continues, without interruption, despite not having an executive director. Please note that the THGC's Programs & Outreach Coordinators compiled data and information and authored this Self-Evaluation Report for the Sunset Committee.

As the Sunset Committee might have noticed, throughout this S.E.R. we have noted either "Not Applicable" or "Texas Holocaust and Genocide Commission program is incorporated within the Texas Historical Commission program." Senate Bill 482, Sec. 449.003 explicitly states that, "The [Texas Holocaust and Genocide] commission is administratively attached to the Texas Historical Commission."

The THGC would also like to note that 53% (8 of 15) of the commissioners associated with the THGC were all appointed on or after August 14, 2018. This has created a loss of knowledge and history of the Texas Holocaust and Genocide Commission's accomplishments. When reviewing the "History and Major Events" portion of this S.E.R., you will notice that we specified when the THGC lost and gained employees. Most noticeable will be the loss and gain of executive directors: the three that the THGC has had in its employ since creation have either left or resigned in 2016, 2018, and 2019. This has also created a loss of knowledge, history, and consistency that would have been very beneficial to the Sunset process.

Along the lines of THGC commissioners being very unfamiliar with THGC history and processes, three of the five remaining professional staff have only been employed with the THGC for 13 or fewer months. The other two professional staff have been employed with the THGC for four years. This great dichotomy in tenure, along with the fact that six years of THGC history are left unknown by any professional staff, have proven its difficulties in moving through this initial Sunset process.

In February 2019 the former Chair of the THGC was replaced by the commission's current chair. Under her direction, the THGC has begun to address initiatives such as creating and facilitating the design of a new commission website that is expected to launch in January 2020. In addition, the outreach staff member has plans to attend more academic conferences at which to set up exhibit tables in order to reach more diverse audiences about THGC programming.

Prior to July 2018, THGC professional staff conducted their own outreach with respect to their specific programs. That is, the Programs Coordinator would conduct outreach to various schools and organizations when the annual student contest was being announced. Likewise, the Education Coordinator would reach out to school districts and Education Service Centers (ESCs) about the annual Dr. Anna Steinberger Outstanding Educator Award of \$1,000. Once the Hispanic Outreach Coordinator position was created and the employee hired, he began to conduct all

outreach. As noted in the “History and Major Events” portion of the S.E.R., his job title was changed to simply *Outreach Coordinator* because the former executive director felt that the Outreach Coordinator should reach all populations in Texas, and not just focus on those that are Hispanic.

The THGC thanks you for your time, help, and understanding throughout this initial process.